

Notice of Public Meeting

Pursuant to A.R.S. § 38-431.02, legal notice is hereby given to the members of the Navajo County Community College District Governing Board (Board) and to the general public that the Board will hold a teleconference District Governing Board Meeting open to the public on October 23, 2009 at 8:30 a.m. The public may join the meeting via telephone by dialing 928-524-7479 or 800-266-7845, Ext. 7479.

The public is invited to check on addenda that may be posted up to 24 hours prior to the meetings. Copies of the meeting agendas may be obtained through the Office of the President, Northland Pioneer College, Painted Desert Campus, 2251 Navajo Blvd., Holbrook, AZ, telephone (928) 524-7418 or (800) 266-7845 Ext. 7418, at least 24 hours in advance of the meeting. If any disabled person needs any type of accommodation, please notify Russell Dickerson at the above address or telephone number at least 24 hours prior to the scheduled time.

The District Governing Board may enter into an executive session as provided in ARS §38-431.03 A(3) [discussion or consultation for legal advice with the attorney or attorneys of the public body] relating to any listed agenda item. Should the District's attorney not be present in person, notice is further given that the attorney may appear by speakerphone.

I, Russell Dickerson, certify that this notice of public meeting, prepared pursuant to A.R.S. § 38-431.02, was posted on the 22nd day of October, at 8:30 a.m.

Russell Dickerson, Recording Secretary to the Board

Notice
Distribution

1. WHITE MOUNTAIN INDEPENDENT NEWSPAPER
2. HOLBROOK TRIBUNE-NEWS & SNOWFLAKE HERALD NEWSPAPERS
3. SNOWFLAKE PIONEER NEWSPAPER
4. NAVAJO TIMES
5. NAVAJO-HOPI OBSERVER
6. KINO RADIO
7. KNNB RADIO
8. KQAZ/KTHQ RADIO
9. KRVS RADIO
10. KTNN RADIO
11. KUYI RADIO
12. WHITE MOUNTAIN RADIO
13. NPC WEB SITE
14. NPC ADMINISTRATORS AND STAFF
15. NPC FACULTY ASSOCIATION PRESIDENT
16. NPC CLASSIFIED AND ADMINISTRATIVE SUPPORT ORGANIZATION PRESIDENT
17. NPC STUDENT GOVERNMENT ASSOCIATION PRESIDENT



Northland Pioneer College

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Governing Board Teleconference Meeting Agenda¹

928-524-7479 or 800-266-7485, Ext. 7479

Date: October 23, 2009

Time: 8:30 a.m.

<u>Item</u>	<u>Description</u>	<u>Resource</u>
1.	Call to Order -----	Chairman Jeffers
2.	Adoption of the Agenda ----- (Action)	Chairman Jeffers
3.	Call for Public Comment -----	Chairman Jeffers
4.	New Business:	
	A. Request for Award of Class Schedule Printing Contract ----- (Action)	Vice President Vest Vice President Hatch
5.	Adjournment ----- (Action)	Chairman Jeffers

¹ The District Governing Board may consider any item on this agenda in any order and at any time during the meeting. The District Governing Board may take action to approve, or may take other action, regarding all items of New Business, Old Business, Standing Business, or the President's Report.



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Request for Award of the Printing of the Spring, Summer and Fall 2010 Class Schedules

Recommendation:

Staff recommends award of contract for the printing of the Spring, Summer and Fall 2010 Class Schedules to Signature Offset for a total of \$52,930.79.

Summary:

Staff issued a Request for Proposals (AS #10-01) to print the Class Schedules for Spring, Summer and Fall 2010. Seven vendors requested bid packets and four vendors responded with complete proposals. A summary of the responses is attached. Signature Offset submitted the lowest cost proposal. Signature Offset has previously printed the NPC class schedule. Staff is confident that this vendor can uphold the quality results we currently receive. Due primarily to paper cost reductions, the new contract will allow the college to save \$12,732.59 over the previous agreement.

Funds are currently available for award of this contract through the NPC Marketing Office budget.



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RFP SUMMARY
PRINTING OF CLASS SCHEDULES
SP, SU, FA 2010
AS #10-01

Issue Date: September 29, 2009
Due Date: October 16, 2009, 3:00 p.m. MST

Vendor Requesting Proposal	Bid Submitted
VQS Printing Vista, CA	Complete Bid Packet Cost - \$47,960.00 Delivery - \$4,660.00 Tax - \$0.00 Total Bid \$52,620.00
White Mountain Publishing Show Low, AZ	Complete Bid Packet Cost - \$52,956.00 Delivery - \$900.00 Tax - \$4,289.44 Total Bid \$58,145.54
Signature Offset Tempe, AZ	Complete Bid Packet Cost - \$48,964.64 Delivery - included in cost Tax - \$3,966.15 Total Bid \$52,930.79
Gallup Independent Gallup, NM	No bid submitted
Western Newspapers Winslow, AZ	No bid submitted
Liberty Press Springville, UT	Incomplete Bid Packet Page 16 missing
Phillips Brothers Printers Springfield, IL	Complete Bid Packet Cost - \$72,053.00 Delivery -\$24,354.00 Tax - \$4,035.00 Total Bid - \$100,442.00

Seven (7) vendors requested AS#10-01. Four (4) vendors submitted complete bid packet by due date.

Class Schedule Printing Costs

	NEW, 2010	2009
Spring	\$ 20,174.09	\$ 26,001.29
Summer	12,179.63	15,743.03
Fall	20,577.07	23,919.06
	<u>\$ 52,930.79</u>	<u>\$ 65,663.38</u>

65,663.38
52,930.79
12,732.59 Savings from new bid.