

Governing Board Meeting Agenda*

Revised 12/12/08

Date:
December 16, 2008

Painted Desert Campus Tiponi Community Center
2251 Navajo Boulevard, Holbrook, Arizona

Time:
9:30 am

<u>Item</u>	<u>Description</u>	<u>Resource</u>
1.	Call to Order and Pledge of Allegiance -----	Chairman Sinquah
2.	Adoption of the Agenda -----	Chairman Sinquah
3.	Invitation of Public Comment -----	Chairman Sinquah
4.	Reports (T1):	
	A. Financial Position -----	Vice President Hatch
	B. Classified Administrative Support Organization (CASO) -----	Suzanne Trezise
	C. NPC Faculty Association -----	Dr. Michael Lawson
	D. NPC Student Government Association -----	Jake Hinton-Rivera
	E. NPC Foundation -----	Lance Chugg
	F. Audit Committee (T2) -----	Vice President Hatch
5.	Consent Agenda:** -----	Chairman Sinquah
	(Action)	
	A. November 18, 2008 Study Session Minutes (T3) -----	
	B. November 18, 2008 Regular Board Minutes (T4) -----	
6.	Old Business:	
	None	
7.	New Business:	
	A. 2009–2010 Academic Calendar (T5) ----- (Action)	President Swarthout
8.	Standing Business:	
	A. Human Resources Update (T6) -----	Troy Eagar
	B. SPASC Criterion 3 Report -----	Dr. Eric Henderson
	C. Grants and Contracts	
	1. Chinle USD #24 IGA (T7) ----- (Action)	President Swarthout
	2. Whiteriver USD #20 IGA (T8) ----- (Action)	President Swarthout
9.	President’s Report -----	President Swarthout
	A. First Things First -----	Kate Dobler-Allen
	B. Recession Plan Update -----	President Swarthout
10.	Board Report/Summary of Current Events -----	Board Members
11.	Announcement of Next Regular Meeting - Jan 20, 2009- 11:00a.m.	Chairman Sinquah
12.	Adjournment ----- (Action)	Chairman Sinquah

*The District Governing Board may consider any item on this agenda in any order and at any time during the meeting. The District Governing Board may take action to approve, or may take other action, regarding all items of New Business, Old Business, Standing Business, or the President’s Report.

**Information regarding items listed on the consent agenda may be obtained through the Office of the President, Northland Pioneer College Painted Desert Campus, 2251 N. Navajo Blvd., Holbrook, AZ 86025; telephone (928) 524-7418 or (800) 266-7845 Ext. 7418.



Northland Pioneer College

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4.A.

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
Statement of Financial Position
For the period

July 1, 2008 to October 31, 2008

Budget Period Expired

33%

	General Unrestricted			Unrestricted Plant			Retirement of Indebtedness		
	Budget	Current Month Actual	Y-T-D Actual %	Budget	Current Month Actual	Y-T-D Actual %	Budget	Current Month Actual	Y-T-D Actual %
Tax Supported Funds									
REVENUES									
Primary Tax Levy	10,645,044	1,398,754	1,622,456	15%					
Secondary Tax Levy									
State Aid:									
Maintenance and Operations	4,412,300	1,062,575	2,125,150	48%					
Capital									
Equalization	5,421,722	1,346,625	2,693,250	50%	1,505,700	0	500,000	33%	
Tuition and Fees	3,800,000	84,885	1,090,590	29%					
Investment earnings	250,000	11,845	72,647	29%	125,000	5,822	36,309	29%	
Grants and Contracts	650,000	11,896	204,815	32%	1,250,000	104,167	412,500	33%	
Other Miscellaneous	650,000	41,018	175,583	27%					
Transfers:	(1,682,696)	(124,391)	(492,590)	29%					
TOTAL REVENUES	\$24,146,370	\$3,833,007	\$7,491,902	31%	\$2,880,700	\$109,989	\$948,809	33%	\$1,903,871
									\$242,002
									\$340,734
									16%
EXPENDITURES									
Salaries and Wages	15,205,000	1,416,522	4,634,434	30%	2,880,700	287,810	1,215,768	42%	1,903,871
Operating Expenditures	8,564,870	1,276,125	2,544,852	30%					648
Capital Expenditures	376,500	4,256	12,862	3%					648
TOTAL EXPENDITURES	\$24,146,370	\$2,696,903	\$7,192,148	30%	\$2,880,700	\$287,810	\$1,215,768	42%	\$1,903,871
									\$648
									\$648
									0%
									0%

	Restricted			Auxiliary			Agency		
	Budget	Current Month Actual	Y-T-D Actual %	Budget	Current Month Actual	Y-T-D Actual %	Budget	Current Month Actual	Y-T-D Actual %
Restricted, Auxiliary and Agency Funds									
REVENUES									
Grants and Contracts	4,475,000	177,003	1,314,909	29%	1,250,000	17,359	578,916	46%	
Sales and Services					72,725	11,583	22,133	30%	
Bookstore									
Other					190,000				
Investment Earnings									
Donations									
Board Designated Donation Transfers:									
TOTAL REVENUES	\$4,475,000	\$177,003	\$1,314,909	29%	\$1,512,725	\$28,942	\$601,049	40%	\$0
									\$586
									\$1,767
EXPENDITURES									
Salaries and Wages	720,500	90,749	221,407	31%	175,980	15,735	64,418	37%	
Operating Expenditures	3,480,000	134,522	1,075,811	31%	1,331,745	8,783	397,482	30%	
Capital Expenditures	274,500	5,225	134,236	49%	5,000	0	0	0%	
TOTAL EXPENDITURES	\$4,475,000	\$230,496	\$1,431,454	32%	\$1,512,725	\$24,518	\$461,900	31%	\$0
									\$1,935
									\$2,725
									\$2,725

Cash flows from all activities (YTD) 10,017,722
 Cash used for all activities (YTD) 10,303,347
Net Cash for all activities (YTD) \$ (285,625)

Audit Committee Annual Report December 2008

The District Governing Board chartered the Audit Committee on September 18, 2007.

The Audit Committee has two primary purposes:

1. Improve risk management
2. Assure independence and quality of the internal audit function.

The Audit Committee is charged with assessing and promoting a strong internal control environment and evaluating the adequacy of responses to risks or weaknesses identified through audits, including those performed by external parties.

The Audit Committee members include the following:

- Jeanne Swarthout, College President
- Blaine Hatch, Vice President for Administrative Services
- Maderia Ellison, Director of Financial Services
- James Menlove, Navajo County Finance Director (Local government business officer)
- Neal Ranstrom, Ranstrom & Co, CPA (Local community member with CPA)

The Audit Committee's first meeting was held on June 24, 2008 with all members in attendance. This meeting focused on providing background information on NPC and current practices. A tentative quarterly meeting scheduled was also adopted at this meeting.

The Audit Committee reconvened on September 4, 2008 to discuss the 2007-08 audit, the financial services monthly status report and the 2006-07 Expenditure Limitation report. NPC's new controller, Tad Spader, was introduced to the committee and will attend future meetings as a resource.

The Audit Committee met again on November 6, 2008. An update on the status of the 2007-08 audit was discussed, including an itemization of possible findings and recommendations. A State budget update was also provided, along with a discussion of new financial services projects and status reports.

The next meeting of the Audit Committee is scheduled for January 29 at 10:00 a.m. at the District Office.

Navajo County Community College District Governing Board Study Session Minutes

November 18, 2008 – 9:30a.m.

2251 North Navajo Boulevard, Holbrook, Arizona, 86025

Governing Board Members Present: A.T. Siquah, Bill Jeffers, Daniel Peaches, and Ginny Handorf.
Absent: Kem MacNeille

Staff Present: President, Dr. Jeanne Swarhout; Vice President, Blaine Hatch; Vice President, Mark Vest; Director of Information Services, John Velat; Recording Secretary to the Board, Brandy Shumway.

Reports:

1. Agenda Item 6.A.: Modular Building Use Plan – President Swarhout

President Swarhout summarized Staff's recommendation to approve a modular building use plan which was discussed in the March 2008 DGB study session. Dr. Swarhout stated that Staff recommends relocating nine modular buildings located on the former Hermosa Campus to several current NPC sites. Board discussion included campus needs, current economic conditions, cost of extracting, moving, and setting up the units, and a time frame for the moves. Vice President Hatch affirmed that the current budget allows for the costs. Vice President Hatch stated that Apache County no longer has a need for a modular facility and that Staff has no safety concerns with the conditions of the modular buildings.

2. Agenda Item 7.A.: NPC Policy 1180 Course Material – President Swarhout

President Swarhout summarized Staff's recommendation for approval of NPC Policy 1180 Course Material. Dr. Swarhout stated that legislation passed in the 2008 session requires the governing board of each community college district to adopt policies on or before January 1, 2009, that instruct faculty members or any other employees in charge of adopting course materials to make a request for information.

3. Agenda Item 7.B.: Computer Lease – John Velat

Information Services Director, John Velat, stated that Staff recommends approval of the comprehensive institutional computer/technology acquisition, maintenance, and disposal plan initiated in Fall 2006. Vice President Hatch affirmed that statutory requirements for contracts allow for withdrawal from the contract if there is no funding.

4. Agenda Item 7.C.: Voluntary 403(b) Program – Vice President Hatch

Vice President Hatch summarized Staff's recommendation for approval of a Voluntary 403(b) Program and authorization to develop written plans, authorizing President Swarhout to sign all necessary documents. Mr. Hatch stated that the Internal Revenue Service has published final 403(b) regulations which allocate increased responsibilities to the employer as sponsor of the 403(b) "Plan" and which broaden employee participation. Mr. Hatch stated that it is anticipated that the approximately 30 NPC employees who participate in a 403(b) plan will have three providers from which to choose.



5. Agenda Item 7.E.: Show Low Main Street Request for Letter of Support - President Swarthout

President Swarthout referred to the sample letter in support of the Show Low Main Street project to acquire a grant to support a regional needs assessment for a four-year degree granting institution to be located in the city of Show Low. President Swarthout stated that NPC participates in the Course Applicability System (CAS) which facilitates credit transfer to other educational institutions.

6. Northeastern Arizona Training Center – President Swarthout

President Swarthout introduced four NATC representatives: John Cole, Mayor of Taylor and Chair of the NATC Board of Directors; Sterling Solomon, attorney for the Town of Taylor; Eric Duthie, Town of Taylor Manager; and Eric Ritz, Executive Director of NATC. John Cole familiarized the District Governing Board with training facility activities and construction development. Eric Ritz stated that Phase I construction is near completion and that the center held a successful public open house in early October. Mr. Ritz stated that there has been a fairly high level of facility usage from various local and state agencies throughout the fall months. The burn tower has recently been completed, and there is substantial subscription for future use. Mr. Ritz emphasized that construction will be ongoing because as more funding becomes available, more training services will be added to the facility.

Responding to Board questions regarding the operating budget, Mr. Ritz stated that the financial plan which was submitted to the NATC board focused on inviting and allowing all local law enforcement and fire agencies in the two-county area to use the facility as often as their budgets would allow without excluding any agencies regardless of their budget size or training requirements. The budget plan indicated that the partners, NPC, Navajo County, and the Town of Taylor participate equally in the operating expenses; the fire and law enforcement entities would be assessed an annual contribution or subscription based on a percentage of their operating budgets. Mr. Ritz stated that much has been learned over the past year regarding the budget, and it is anticipated that the current \$200,000 estimated budget will be less than \$200,000 next year. Sterling Solomon referenced an agreement made in 2006 between NPC and NATC and suggested that it is time to re-visit the relationship and make a new, clear agreement with respect to what the affiliation is between NPC and NATC. Mr. Solomon stated that the 2006 agreement does not mention funding, and invited NPC to negotiate an agreement which would clarify funding and other issues.

Reviewing some of the history of the center, Mr. Cole stated that the partnership includes the Town of Taylor, Navajo County, NPC, the Northern Arizona Fire Chiefs Association (Whose membership includes the majority of fire districts and fire departments in Navajo and Apache counties), and the Northern Arizona Police Association (the law enforcement organization for Navajo and Apache counties). Mr. Cole stated that several years ago, the Town of Taylor provided \$500,000 through a GADA loan which NATC is paying back. Before the Executive Director was hired by the NATC Board as a County employee, the Town of Taylor provided the administrative duties and responsibilities for the center. The Executive Director and Town of Taylor staff currently provide for the administrative needs. Over the last year, Navajo County, NPC, the Fire Chiefs Association, and law enforcement have contributed to the operations. Mr. Cole stated that much good faith effort has been contributed by the partners and that it is now time to iron out the details of operational issues.

Responding to board questions regarding future usage, Mr. Ritz stated that a reasonable target for next year would be an increase of 20% above the current year's operations. Mr. Ritz has encouraged all of the partners to differentiate between capital costs and operating costs. The current financial plan is based on an annual subscription by the key partners. Long term, the plan is to reduce the amount of the key stakeholders' annual subscriptions through increase in usage by other entities which will be charged yet-to-be determined fees. Mr. Ritz



stated that he will provide a copy of the 2008-2009 NATC operating plan for DDGB members; the 2009-2010 operating plan is forthcoming. Sterling Solomon reiterated that the 2006 agreement needs to be re-addressed and updated. John Cole expressed his appreciation for concerns and for the necessity of full disclosure of the operating plans. Mr. Cole stated that the training provided at the center will make communities safer and improve quality of life. Board members thanked NATC representatives.

Study session ended at 10:50a.m.

Respectfully submitted,

Brandy Shumway
Recording Secretary to the Board

A.T. Siquah
Chairman

Kem MacNeille
Secretary to the Board



Navajo County Community College District Governing Board Meeting Minutes

November 18, 2008 – 11:00 a.m.

2251 North Navajo Boulevard, Holbrook, Arizona, 86025

Governing Board Members Present: A.T. Siquah, Bill Jeffers, Daniel Peaches, and Ginny Handorf.
Absent: Kem MacNeille

Staff Present: President, Dr. Jeanne Swarthout; Vice President, Blaine Hatch; Vice President, Mark Vest; Director of Information Services, John Velat; Recording Secretary to the Board, Brandy Shumway.

Others present: Peggy Belknap, Karalea Kowren, Everett Robinson, Troy Eagar, Ann Hess, Trevor Foster, Stan Barreras, Sandy Johnson, Jake Hinton, Eric Duthie, Sterling Solomon, John Cole, Eric Ritz, Mira White, Don Fisher, Elaine Larsen, Maderia Ellison, Beaulah Bob-Pennypacker, Suzanne Trezise, and Donna Ashcraft.

Agenda Item 1: Call to Order and Pledge of Allegiance

Chairman Siquah called the meeting to order at 11:05a.m. Ginny Handorf led the Pledge of Allegiance.

Agenda Item 2: Adoption of Agenda

Bill Jeffers moved to adopt the agenda. Daniel Peaches seconded the motion. *The vote was unanimous in the affirmative.*

Agenda Item 3: Invitation of Public Comment

No public comment.

Agenda Item 4: Reports

4.A. – Financial Position – Vice President Blaine Hatch

Vice President Hatch explained the financial position report for the budget period July 1, 2008, to September 30, 2008. Mr. Hatch summarized the Monthly Primary Property Tax Receipts chart. Mr. Hatch stated that the bulk of the first half property tax receipts should be received in November. Mr. Hatch stated that it is possible that the Legislature may again adjust the state aid component downward. Mr. Hatch affirmed that the 30% of revenue receipts under grants and contracts in the General Unrestricted category was primarily from Apache County and NAVIT.

4.B. – Classified Administrative Support Organization (CASO) Report – Suzanne Trezise

Suzanne Trezise stated that the CASO scholarship committee decided to award \$500 scholarships for fall and spring to a St. Johns student. Ms. Trezise stated that CASO has been busy with a fund raising



drive, the United Way campaign, a silent auction, a scholarship fund, NPC apron sales, and a spring fund raiser. Ms. Trezise stated that all but one NPC site has a CASO delegate to date.

4.C. - NPC Faculty Association Report – Dr. Michael Lawson

Dr. Sandy Johnson, President-elect, excused Dr. Lawson due to illness. Dr. Johnson reported that:

- 1) the Faculty Association held a faculty retreat on November 7th
- 2) several faculty members recently assisted in float preparation for the upcoming local holiday parades
- 3) the Faculty Association is in the process of conducting a shared governance survey
- 4) Faculty Association records and minutes from the last five years will be archived at PDC
- 5) the Faculty Association has \$800 in scholarships to be awarded
- 6) the next Faculty Association meeting will be held in December
- 7) Dr. Lawson and Dr. Johnson formally meet twice a month with President Swarthout

4.D. - NPC Student Government Association (SGA) Report – Jake Hinton-Rivera

Jake Hinton-Rivera introduced Trevor Foster, SGA President. Mr. Foster reported that four SGA members recently attended the National Conference on Student Leadership in San Diego, California at which two members were certified as national student leaders. Senators Brandy Hatch and Angel Cerritos recently presented a student forum at SCC. SGA will participate with the Faculty Association in the local holiday parades.

4.E. - NPC Foundation Report –

No report.

4.F. – Outstanding Alumnus Award – President Swarthout

President Swarthout introduced Susan Olsen who presented the Outstanding Alumnus Award to Jonnel Denise Acosta.

Agenda Item 5: Consent Agenda

Bill Jeffers made a motion to approve the consent agenda. Ginny Handorf seconded the motion. *The vote was unanimous in the affirmative.*

Consent Agenda: -----**

(Action)

A. October 21, 2008 Study Session Minutes -----

B. October 21, 2008 Regular Board Minutes -----

Agenda Item 6: Old Business

6.A. – Modular Building Use Plan – President Swarthout



Dr. Swarthout presented Staff's recommendation for approval of the modular building use plan. Ginny Handorf moved to approve Staff's recommendation; Bill Jeffers seconded the motion. Daniel Peaches voted present. *The motion passed with a majority vote.*

Agenda Item 7: New Business

7.A. – Request to approve NPC Policy 1180 Course Material – President Swarthout

Dr. Swarthout presented Staff's recommendation for approval of NPC Policy 1180 Course Material. Bill Jeffers moved to approve as recommended by Staff. Ginny Handorf seconded the motion. *The vote was unanimous in the affirmative.*

7.B. – Request to approve Computer Lease – President Swarthout

Dr. Swarthout presented Staff's recommendation for approval of the computer lease agreement. Ginny Handorf moved to approve as recommended by Staff. Bill Jeffers seconded the motion. *The vote was unanimous in the affirmative.*

7.C. – Request to approve Voluntary 403(b) Program – Vice President Hatch

Vice President Hatch presented Staff's recommendation for approval of a Voluntary 403(b) Program and authorization to develop written plans, authorizing Dr. Swarthout to sign all necessary documents. Bill Jeffers moved to approve as recommended by Staff. Daniel Peaches seconded the motion. *The vote was unanimous in the affirmative.*

7.D. – Arizona Department of Environmental Quality Notice – Vice President Hatch

As allowed in ARS 38-431 .03(A)(1), the Board moved into executive session at 11:41a.m. upon a motion by Bill Jeffers. Ginny Handorf seconded the motion. *The vote was unanimous in the affirmative.*

At 11:58a.m. the Board reconvened into regular session.

7.E. – Show Low Main Street Letter – President Swarthout

President Swarthout referred to the sample letter and presented Staff's recommendation for approval for the president to sign a letter of support for Show Low Main Street in acquiring a grant to support needs assessment for a 4-year degree granting institution to locate in the city of Show Low. Ginny Handorf moved to approve as recommended by Staff. Bill Jeffers seconded the motion. *The vote was unanimous in the affirmative.*

Agenda Item 8: - Standing Business

8.A. – Human Resources Update – Troy Eagar

Troy Eagar reviewed and updated the Human Resources printout.

8.B. – SPASC Criterion 2 Report – Vice President Vest

Vice President Vest introduced members of the Criterion 2 team present: Nettie Klingler and Peggy Belknap. Other members of the team include Andrew Hassard, Eric Bishop, Maderia Ellison, Red



Stevens, and Jennifer Witt. Mr. Vest presented the Criterion 2 objective: *Preparing for the Future – the organization's allocation of resources and its processes for evaluation and planning demonstrate its capacity to fulfill its mission, improve the quality of its education, and respond to future challenges and opportunities.* Short version: *NPC uses its people and money to fulfill its mission and plan for the future.* Mr. Vest explained that the team is working on the Criterion 2 subcategories and will have a draft report of “how NPC prepares for the future” completed soon.

Responding to Board questions, President Swarthout stated that community outreach sessions are held yearly. Vice President Vest responded that data obtained from the community outreach and student focus sessions will be compiled for evaluation at the end of the academic year.

8.C. – Enrollment Report – Vice President Vest

Vice President Vest referenced the Fall Semester Enrollment 2002-2008 chart and the Fall Semester 2008 Registration Statistics reports. Mr. Vest explained that there has been an increase in enrollment in the campuses north of Snowflake and in web-based classes this year. Mr. Vest stated that the increase in enrollment in the Department of Corrections is tied to filled faculty positions and aggressive student recruitment and that the decline in enrollment in areas where the bulk of the classes are special interest classes rather than academic classes is specifically due to the general economic downturn. Mr. Vest stated that the DGB will be provided results of a survey that is underway which should shed light on the reasons why students who were enrolled in Spring 2008 did not graduate or re-enroll for the fall semester.

Agenda Item 9: President's Report

- Peggy Belknap introduced Don Fisher, Fire Science Faculty Coordinator, who shared his background history and future goals
- NPC participation in the upcoming local holiday parades
- Dr. Swarthout will attend a Presidents' summit December 3rd
- President Swarthout and Vice President Vest have scheduled community outreach sessions
- A planning session for the next academic year between Apache County Higher Education, NAVIT, and NPC will be held December 4th
- Recommendation to eliminate DGB lunches beginning in December
- The Arizona Community College Association (ACCA) is officially defunct; the executive-ordered Community College Council is nearing the end of the formation process - Dr. Swarthout will keep the Board updated as information becomes available

Agenda Item 10: Board Report/Summary of Current Events

Chairman Sinqwah commented that he very much enjoyed the entries in and the quality of the Northern Flight publication.

Bill Jeffers enjoyed attending a recent NPC theatrical production. Mr. Jeffers stated that the Rodeo club recently held a very successful auction.



Agenda Item 11: Announcement of Next Regular Meeting: December 16, 2008, at 11:00a.m.

Agenda Item 13: Adjournment

The meeting adjourned at 12:39p.m. upon a motion by Daniel Peaches, a second by Bill Jeffers, and a unanimous vote.

Respectfully submitted,

Brandy Shumway
Recording Secretary to the Board

A.T. Siquah
Chairman

Kem MacNeille
Secretary to the Board



2009-2010 Academic Calendar

Recommendation:

Staff recommends approval of the 2009-2010 Academic Calendar.



Northland Pioneer College

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Academic Year Calendar 2009-2010

FALL SEMESTER 2009

Monday	April 13	Fall registration begins
Monday	August 3	Fall semester begins
Friday	August 21	College Professional Development Day/Convocation (College Closed-No Classes)
Monday	August 24	Regular Fall term classes begin
Friday	August 28	Class Cancellation Day
Monday	September 7	Labor Day (College Closed-No Classes)
Friday	September 18	Last Day for Students to Withdraw from Classes w/o "W" on Transcript and Instructor Signature
Monday	October 5	Last Day to File for December Graduation
Wednesday	October 7	FTSE Day – Enrollment Verification Rosters
Wednesday	November 11	Veterans Day (College Closed-No Classes)
Thursday	November 26-28	Thanksgiving Recess (College Closed-No Classes)
Saturday	December 19	Last Day of Fall Semester
Monday	December 21 – Jan 3	Winter Break
Tuesday	December 22	Final Grades due to Records and Registration

SPRING SEMESTER 2010

Monday	November 16	Spring Registration begins
Monday	December 21	Spring Semester begins
Friday	January 8	College Professional Development Day/Convocation (College Closed-No Classes)
Monday	January 11	Regular Spring term classes begin
Friday	January 15	Class Cancellation Day
Monday	January 18	Martin Luther King Jr. Birthday (Offices Closed)
Friday	February 5	Last Day for Students to Withdraw from Classes w/o "W" on Transcript and Instructor Signature
Monday	February 15	Presidents Day (College Closed – No Classes)
Friday	February 26	FTSE Day – Enrollment Verification Rosters
Friday	March 5	Last Day to file Application for Graduation
Monday	March 22 - 26	Spring Break
Saturday	May 15	Last Day of Spring Semester
Saturday	May 15	Graduation
Monday	May 24	Final Grades due to Records and Registration

SUMMER SESSION 2010

Monday	March 15	Summer Registration begins
Monday	May 17	Summer Semester begins
Monday	May 31	Memorial Day (College Closed – No Classes)
Tuesday	June 1	Summer Session begins
Friday	July 2	Last Day for Students to Withdraw from Classes w/o "W" on Transcript and Instructor Signature
Saturday	July 3	Last Day of Four-Week Classes
Monday	July 5	Independence Day (College Closed – No Classes)
Friday	August 6	Last Day of the Summer Semester

Filled Positions

Agenda Item #8.A.

December 16, 2008

NAME	TITLE	DEGREE	LAST POSITION
Taylor, Adalsteinn (AJ)	Center Advisor/Library Tech, St. Johns	BA – Communications University of Missouri	News & Sports Reporter – KWKM - FM

Open Positions as of November 10, 2008

Faculty in Chemistry

Assistant to the President

Chinle USD #24 Intergovernmental Agreement

Recommendation:

Staff recommends approval of a Dual Enrollment IGA for Chinle USD #24, 2008-2009.



Northland Pioneer College

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**INTERGOVERNMENTAL AGREEMENT
BETWEEN
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
AND
CHINLE UNIFIED SCHOOL DISTRICT NO. 24**

This Intergovernmental Agreement (“Agreement”) is entered into this 14th day of May, 2008 between Navajo County Community College District, (“College”), and Chinle Unified School District No. 24 (“School District”) (collectively “Parties”). Both Parties are public agencies of the State of Arizona as defined in Arizona Revised Statutes (“A.R.S.”) § 11-951.

BACKGROUND

College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 15-342(13), § 15-701.01(F), § 15-1444(B)(4), and § 15-1821.01. Grant schools are authorized to participate in this Agreement under the Tribally Controlled Schools Act, 25 U.S.C. § 2501 *et seq.* This Agreement and its use are mandated under A.R.S. § 15-1821.01(1).

College has determined that it is in the best interests of the citizens of the district to offer college level courses that may be counted toward both high school and college graduation requirements at the high school during the school day.

School District desires that College provide to high school students college level courses that may be counted toward both high school and college graduation.

AGREEMENT

In consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective responsibilities and rights in providing Dual Enrollment Courses, as defined in Section 2 below, to eligible School District students.

2. DEFINITION

Pursuant to A.R.S. § 15-101(10), a “Dual Enrollment Course” is defined as a college level course that is conducted on the campus of a high school or on the campus of a joint technological education district, and that is:

A. applicable to an established community college academic degree or certificate program, and transferable to a university under the jurisdiction of the Arizona Board of Regents; or

B. applicable to a community college occupational degree or certificate program.