

**Northland Pioneer College**  
**CERTIFICATE OF APPLIED SCIENCE (CAS)**  
**BUSINESS - Modern Office Technologies**  
**2014-2015 Catalog Year**  
*NPC Advising Check Sheet*

<b>Student Name:</b>	<b>Student ID:</b>
<b>Adviser Name:</b>	<b>Date:</b>

<b>GENERAL EDUCATION REQUIREMENTS (6 CRS)</b>			
	<b>CRS</b>	<b>GR</b>	<b>SEM</b>
<b>COMMUNICATIONS (3 CRS)</b>			
ENL 101	3		
<b>MATHEMATICS (3 CRS)</b>			
MAT 103	3		
<i>OR</i>			
MAT 152	3		
<i>OR</i>			
Any Mathematics course for which MAT 152 is a prerequisite	3		

<b>CORE REQUIREMENTS (22 CRS)</b>			
<b>AREA OF SPECIALIZATION:</b>			
<b>MODERN OFFICE TECHNOLOGIES</b>			
	<b>CRS</b>	<b>GR</b>	<b>SEM</b>
BUS 101	1		
BUS 102	1		
BUS 103	2		
BUS 104	1		
BUS 108	3		
BUS 144	3		
BUS 155	3		
BUS 182	3		
BUS 202	1		
BUS 231	3		
CIS 103	1		

Requires completion of a minimum of 28 credits with a cumulative grade point average of 2.0 on a 4.0 scale.
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