

**NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

Minutes of Special Teleconference Meeting

Wednesday, April 27, 2005

Location: District Office – Eagle’s Nest
103 First Avenue at Hopi Drive
Holbrook, Arizona

MEMBERS PRESENT:

Daniel Peaches, Chairman (T)
Neal Thompson, Secretary (T)
Norris Baldwin (T)
Bill Jeffers
Dr. Paul Reynolds (T)

OTHERS PRESENT:

Gina Ciuffetelli	Peggy Belknap
Dr. Richard Fleming	Dawn Edgmon
Blaine Hatch	Jo Lynn Fox
Everett Robinson	Brian McLane
Dr. Jeanne Swarthout	Dan Simper
Mark Vest	Terri Tubbs

Chairman Daniel Peaches called the meeting to order at 3:05 p.m. He took a roll call and welcomed the visitors.

ADOPTION OF AGENDA

Paul Reynolds moved to adopt the agenda. Neal Thompson seconded the motion, and the agenda was accepted by a unanimous vote.

NEW BUSINESS

A) Executive Session: PDC Bid (ARS §38-431.03.4: Discussion or consultation for legal advice with the attorneys of the public body.)

At the motion of Bill Jeffers and a second by Paul Reynolds, the Board moved into an executive session for advice from the college attorney concerning the PDC bids.

B) Request to Consider Bid of Painted Desert Campus Remodel/Addition

Mr. Jeffers made the motion to accept the base bid of Whiteriver Construction with additive bids #1, #4, #5, and #7 also accepted. Mr. Jeffers further stated that the Board acknowledged that while the bid from Hancock Electric/BMJS Contracting was a lower bid, the company was not considered to be a responsible bidder. Paul Reynolds made a second. Mr. Jeffers and Dr. Reynolds voted to accept the motion and Mr. Thompson and Mr. Baldwin voted no. Chairman Peaches broke the tie with a yes vote and the motion carried. Dr. Fleming noted that the attorney would notify Hancock Electric/BMJS Contracting of the decision and the college would notify Whiteriver Construction.

C) Request to Approve an Automotive Technician Certificate

As directed by the Board at the April 19 meeting, the Curriculum Committee considered the request for a new program on April 26. The courses for the certificate were accepted on a 13 – 2 vote. The program was approved with 8 yes votes, 1 no vote and 6 abstentions. The Committee further made a motion to be presented with the decision that in the future, all procedures should be followed by all partners in the program development process. That motion carried on a 15 – 0 vote. Dr. Fleming acknowledged that he had circumvented the procedure. He recommended the program to the Board and Paul Reynolds made the motion to approve the program. There was some discussion concerning the agreement with NAVIT – it is a 50 – 50 partnership. They will be paying for the initial equipment costs. Mr. Jeffers stated that NAVIT has been a good partner and that he had spoken with several of the high schools involved with NAVIT and they were pleased with their partnerships with NAVIT and pleased that an automotive program was being considered. Mr. Baldwin asked if we could partner with car dealers also. Dr. Fleming noted that local dealers committed to providing internships and cooperative experience for the students and also to serve on our advisory board for the program. The local dealers and garages are a possible equipment source also. Mr. Baldwin wanted to know if the dealers would possibly be interested in providing scholarships for the students such as the hospital does for nursing students. Mark Vest, Vice President for Student Services, reminded the Board that NAVIT students don't pay their tuition. If the pilot program works well and another certified instructor and site can be found, it will be offered in the Northern NAVIT schools and possibly be opened to regular (non high school) students. Those students could be interested in scholarships and financial aid. Mr. Baldwin noted that we need to look for opportunities for partnerships for financial help in these expensive programs. Mr. Jeffers made a second for the motion and the program was unanimously approved. Mr. Thompson recommended that the Curriculum Committee's statement about adhering to correct procedures be heard and understood. Dr. Fleming acknowledged that he also agreed.

BUDGET ASSUMPTION DISCUSSION

The College staff must have a preliminary budget to present to the Board for approval at the May Board meeting. Discussion of the assumptions on which to base the budget covered new personnel positions, results of the personnel study, the contingency fund level, an increase in the required ASRS amounts to 1.7%, a possible wage increase for employees, a tuition increase and an increase in the tax levy. The Board directed the staff to build a budget using a 4% wage increase, a \$4.00 per credit hour increase in the tuition rate and an increase to the primary tax levy of 3 cents and to include all requested new positions. The contingency fund should be used as needed for extra items such as NCA expenditures and not built too high. The staff will prepare the budget based on those assumptions and will bring it to the May 17th meeting for further discussion, revision and approval. Mr. Jeffers expressed the opinion that recommendations on the athletic program and the joint facility with the City of Holbrook could have some impact on the budget also.

ANNOUNCEMENT OF NEXT MEETING

The next regular meeting of the Board was tentatively scheduled for May 17, 2005.

ADJOURNMENT

The meeting adjourned at 5:40 pm upon a motion by Paul Reynolds and a second by Norris Baldwin.

Respectfully submitted,

Terri Tubbs
Recording Secretary to the Board

Daniel Peaches
Chairman

Neal Thompson
Secretary to the Board