

NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Regular Meeting

Tuesday, May 17, 2005 and Continuance of May 24, 2005

Location: District Office – Eagle’s Nest
103 First Avenue at Hopi Drive
Holbrook, Arizona

MEMBERS PRESENT:

Daniel Peaches, Chairman
Neal Thompson, Secretary
Norris Baldwin
Bill Jeffers
Dr. Paul Reynolds

OTHERS PRESENT:

| | |
|---------------------|--------------------|
| Lee Biaza | David Anderson |
| Gina Ciuffetelli | Peggy Belknap |
| Breanna Daves | Lois Coltrin |
| Dawn Edgmon | John Deaton |
| Dr. Richard Fleming | Dr. Penny Fairman |
| Ron Goulet | Jo Lynn Fox |
| Dick Heiman | Blaine Hatch |
| Amber Hill | Rand Henderson |
| Barbara Hockabout | Jane Hobart-Kahler |
| Donna Holladay | Cindy Hildebrand |
| Rose Kreher | Candy Howard |
| Gary Mack | Hallie Lucas |
| Pat McCann | Brenda Manthei |
| Diane Miller | Brian McLane |
| Diane Popp | David Newlin |
| Everett Robinson | Larry Popp |
| Benjamin Schoening | JoAnn Romero |
| Dan Simper | Spike Simmons |
| Dr. Mike Solomonson | Bryan Smithson |
| Dr. Jeanne Swarhout | Cynthia Stuart |
| Terri Tubbs | Shawn Taylor |
| | Mark Vest |

Chairman Daniel Peaches called the meeting to order at 11:11 a.m. The Board members and the audience participated in the pledge of allegiance. Mr. Peaches welcomed the visitors.

ADOPTION OF AGENDA

Neal Thompson moved to adopt the amended agenda. Norris Baldwin seconded the motion, and the amended agenda was accepted by a unanimous vote.

APPROVAL OF MINUTES

On motion made by Bill Jeffers and seconded by Paul Reynolds, the minutes of the regular meeting of April 19, 2005 were unanimously accepted. The minutes of the special meeting of April 27 were unanimously approved with one change and the minutes of the executive session of April 27 were also unanimously approved.

CORRESPONDENCE

Chairman Daniel Peaches called for correspondence. Dr. Fleming acknowledged receiving 17 to 18 letters in support of a basketball program at NPC. They were given to the Board Secretary, Mr. Neal Thompson.

PUBLIC COMMENTS

Chairman Daniel Peaches called for input from the general public. Two requests were made. The Board heard first from John Deaton, NPC faculty, concerning the technology fee for internet courses. The internet course that he teaches is not WebCT based and he suggested that the full proposed fee should not be charged on non WebCT courses since part of the proposed fee is to cover the WebCT costs. Dr. Swarthout understood the rationale and said that it would be possible to breakdown the internet courses and charge different fees.

Mayor Bryan Smithson, of the City of Holbrook, next read a letter from the City Council to the Board concerning the agreement between the City and NPC concerning a joint project. The letter is attached to the minutes.

FACULTY REPORT

Dr. Fleming thanked Gary Mack the outgoing president of the faculty association for his services and welcomed the new president, Dr. Michael Solomonson. Dr. Solomonson thanked Dawn Edgmon for her work on graduation, noted that a petition from the faculty had been submitted to the Governing Board for their consideration and said that the faculty supports the NPC Vice Presidents.

CASO REPORT

Outgoing co-presidents, Dawn Edgmon and Candy Howard, thanked the Board for their support. The retreat for the organization will be held on Friday, May 20. They awarded a \$200 scholarship to Zachary Gordon at the recent Student Arts Show. Dawn also expressed her appreciation to Hallie Lucas for her help with graduation and to all that helped make it a success. Dr. Fleming thanked Dawn and all her team for a job well done.

PRESIDENT’S REPORT

Dr. Fleming commented on the Student Art Show recently held in the Talon Art Gallery on the White Mountain Campus. It was well attended and several scholarships and awards were presented. Dr. Fleming also complimented the Performing Arts Department for a great season of performances.

The Petrified Forest National Park Superintendent, Mr. Lee Biaza, was introduced to the Board by Dr. Fleming. He invited all to visit the Park and thanked the NPC staff for working with them and said he looks forward to more collaboration between the organizations.

Dr. Fleming shared with the Board the hire/resignation list and gave them an article recently printed in the online League of Innovation paper concerning Northland Pioneer College.

BOARD REPORTS

Bill Jeffers reported that the Annual Northland Pioneer College Foundation Auction was a great success. He and Dr. Fleming invited Diane Miller, the Executive Director for the Foundation to report. The auction raised \$6,200 for scholarship funds. The next Foundation event will be Music in the Pines held on June 11. The annual golf tournament will be on August 5 and 6 at the Torreon and Silver Creek Golf Clubs.

NEW BUSINESS

A) Request to Approve Tuition, General Fee and Course Fee Schedules for FY 2005-2006

The tuition and fees were unanimously approved as presented except for the change made on the technology fee. Technology fees for non WebCT courses will remain at the current amount of \$25. The tuition was raised from \$38 per credit to \$42 per credit. Bill Jeffers made the motion to approve and Norris Baldwin seconded the motion.

B) Request to Approve the Preliminary Budget for FY 2005-2006

A salary increase of 4% and a tax levy increase of .0301 cents per \$100 valuation were approved by a three to two vote. Mr. Baldwin, Mr. Jeffers and Mr. Peaches voted in the affirmative with Neal Thompson and Dr. Reynolds voting nay. The difference in the amount of revenue generated will be assigned to the capital improvement or contingency fund. A motion was made by Mr. Thompson to assign the excess to salaries, not to the capital or contingency funds. The motion died for lack of a second.

C) Request to Approve Resolution Authorizing Renewal of IGA with CAC – Dietetic Education Program

The resolution to allow Central Arizona College to continue offering a program in Dietetic Education within the NPC service area was unanimously approved. Dr. Reynolds made the motion to approve and Neal Thompson the second.

D) Request to Consider Leasing Faculty Services

Dr. Reynolds noted that the program has been successfully used in the K-12 systems and keeps valuable, knowledgeable people on staff. The concept of leasing faculty services was approved. At the vote call, Mr. Thompson, Dr. Reynolds and Mr. Baldwin voted yes and Mr. Jeffers and voted no. The Board directed Dr. Fleming to bring more information on the types and amounts of contracting services available to the Board for further discussion next month.

E) Request to Approve Lease to Purchase Agreement with Jenzibar

The administrative server needs to be upgraded. After researching and pricing, the Information Systems department recommended that a lease to purchase agreement be set up with Jenzibar which is the software system company that we use. For three years the college will pay a payment of approximately \$29,000 and no yearly maintenance fee during the agreement (normally \$20,000 per year) will be charged. Mr. Jeffers made the motion to approve the agreement and Mr. Thompson the second. The vote was unanimous.

F) Request to Approve Vendor Vouchers for Payment

Approval of the vouchers for payment was unanimous. Paul Reynolds made the motion to approve and Norris Baldwin made the second.

G) Executive Session (President’s Evaluation) §38-431.03.A.1Discussion of employment of a public officer

At Noon, Mr. Thompson made a motion for the Board to go into executive session for the purpose of obtaining legal advice from the attorney, Mr. Rand Henderson. The motion

was seconded by Mr. Jeffers and the Board took a short recess while they moved into the small conference room and got some lunch. The first executive session was concluded at 1:10 and the Board came out into regular session and the motion was made to enter into executive session to begin the President's Evaluation. Mr. Jeffers made the motion, Neal Thompson seconded that motion and the Board entered into executive session at 1:10. At 5:00 pm the Board returned to regular session and Mr. Baldwin made the motion to recess the District Governing Board meeting until 10:00 am on Tuesday, May 24 at which time the listed executive session and the rest of the agenda would be completed. Mr. Thompson seconded the motion and the vote was unanimous.

On May 24, 2005 at 10:38 am, the District Governing Board reconvened the meeting. All Board members were in attendance. Others present were Mr. Rand Henderson, Dr. Fleming, Dr. Jeanne Swarthout, Mr. Blaine Hatch, Mr. Brian McLane, Mr. Mark Vest, Mr. Dan Simper and Ms. Terri Tubbs. The Board entered into executive session upon a motion by Bill Jeffers and a second from Mr. Thompson. At 3:30 pm the Board recessed from the evaluation executive session and entered a legal executive session to receive advice from the attorney. At 6:05 the legal executive session was adjourned and at 6:10 pm the evaluation executive session was adjourned.

H) Possible Action Regarding the Above Executive Session

A motion by Mr. Norris Baldwin and a second by Dr. Paul Reynolds stated "Based on the evaluation of the President the board has just concluded pursuant to his contract, I move, Mr. Chairman that we censure the president for certain actions and inaction on his part." The vote was unanimous. It should be noted that Mr. Thompson was earlier excused from the meeting but that he reviewed the action and agreed. Mr. Baldwin also made a statement on behalf of the entire Board, "Mr. Chairman, we have conducted a two day evaluation of the President. The Board takes its commitment to evaluate the President very seriously. In light of recent events we intend to fulfill our responsibility under the policies we have adopted and carefully supervise the President and provide Board leadership to him. We ask the college community to support the President and reiterate that he is the President and, together with this censure motion and the Board's active involvement in his supervision, has the support of the Board." Mr. Baldwin thanked all who had participated in the long process of the evaluation for their time and input.

ANNOUNCEMENT OF NEXT MEETING

The next regular meeting of the Board was tentatively scheduled for June 21, 2005.

ADJOURNMENT

The meeting adjourned at 6:13 pm upon a motion by Bill Jeffers and a second by Paul Reynolds.

Respectfully submitted,

Terri Tubbs
Recording Secretary to the Board

Daniel Peaches
Chairman

Neal Thompson
Secretary to the Board