

NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Regular Meeting – Teleconference

Tuesday, June 20, 2006

Location: District Office – Eagle’s Nest
103 First Avenue at Hopi Drive
Holbrook, Arizona

MEMBERS PRESENT: Daniel Peaches, Chairman
Neal Thompson, Secretary (T)
Norris Baldwin (T)
Bill Jeffers (T)

MEMBERS ABSENT: Dr. Paul Reynolds

OTHERS PRESENT: Jo Lynn Fox
Blaine Hatch Brian McLane
Dr. Gary Passer Everett Robinson
Dan Simper Dr. Jeanne Swarhout
Terri Tubbs Mark Vest

Chairman Daniel Peaches called roll at 9:35 a.m. and welcomed those in attendance.

ADOPTION OF AGENDA

Neal Thompson moved to adopt the agenda. Norris Baldwin seconded the motion, and the agenda was accepted by a unanimous vote.

APPROVAL OF MINUTES

On motion made by Norris Baldwin and seconded by Neal Thompson, the minutes of the Public Hearing, the Special Meeting, the Regular Meeting and the Executive Session of May 16, 2006 were unanimously approved.

SUMMARY OF CURRENT EVENTS

- A) President’s Report – Mark Vest shared with the Board the registration numbers for Summer Session. Because of the necessary move of technology equipment into the new building, the 2006 Summer Session was limited to one session. As expected, the numbers are down and the staff will go back to a two-session format for next summer.

Blaine Hatch updated the legislative picture relevant to NPC. The state aid portion will be unchanged but the tax levy issue is still uncertain. Most indications are that the new tax limit approved by the Board last month will not be allowed. This would cause a loss of about \$500,000 in revenue that will impact the planned capital projects.

The insurance company is addressing the Aspen Center flooding in a timely manner. Air quality tests are being done this week to determine whether or not carpets will have to be removed or if the drywall replacement will be adequate. There does not seem to be a possibility of a design issue claim due to the statute of limitations, but all the buildings that use this particular heating/cooling system will be examined for remediation.

The Blunk Estate settlement has been delayed due to a new piece of information concerning a life insurance policy that will increase the value of the estate. Release of the dollars for distribution will occur in around thirty days.

Problems in the completed construction of the NATC driving track and the foundation for the burn tower have been discovered.

B) Board Report – none

NEW BUSINESS

A) Request to Consider Faculty Emeritus Nomination: Lois Coltrin

Upon a motion by Norris Baldwin and a second by Neal Thompson, the Board approved Faculty Emeritus status for Lois Coltrin. Ms. Coltrin has chosen to retire after more than twenty years of service to Northland Pioneer College in the Administrative Information Service curriculum. She has performed her duties in a commendable fashion with lasting impact for her students.

B) Request to Award Bid for the Painted Desert Campus Parking Lot Addition

Neal Thompson made the motion to award the concrete and asphalt components of the Painted Desert project to Hatch Construction and Paving. They were the only bidder with a timely and compliant bid package. The electrical component of the project received no compliant bids so NPC staff will do that portion of the project themselves. Mr. Jeffers questioned who would be responsible for quality control on the concrete and asphalt project. Mr. Hatch said that the architectural firm handles some of that testing and our staff handles the remainder. The motion was approved by a unanimous vote for a total amount of \$127,850.

C) Request to Approve Purchase of Vehicles

Mr. Hatch requested approval to purchase five (5) passenger vehicles and one (1) cargo van in conjunction with the vehicle replacement plan. The following vehicles were recommended for replacement. Each of the vehicles is experiencing increasing repair and maintenance costs.

- 1996 Chevrolet Cavalier with 200,604 miles
- 1996 Chevrolet Cavalier with 195,565 miles
- 1996 Chevrolet Cavalier with 190,403 miles
- 1996 Chevrolet Corsica with 161,295 miles
- 1996 Ford Escort with 170,958 miles
- 1993 Ford E-250 cargo van with 367,906 miles

The following vehicles are recommended for purchase. Attempts will be made to purchase from local vendors willing to meet state contract pricing of no more than \$80,281.15.

- Five (5) 2006 Toyota Corolla sedans at \$16,056.23
- One (1) 2006 Chevrolet Express Cargo Van 3500 at \$18,622.68

Mr. Thompson asked if the Toyotas were the only passenger vehicles considered. Mr. Hatch explained that in comparisons of the NPC vehicles use and maintenance costs, the Toyota vehicles have consistently had a better service record. Bill Jeffers made the motion to approve the purchase of the new vehicles after a second by Norris Baldwin and the vote was unanimous.

D) Request to Approve Sale of Property

Because the supporting information concerning the sale of the piece of property on the Little Colorado Campus had not been received, Mr. Hatch recommended that this item be tabled until a later date. Bill Jeffers made the motion to table the item, Neal Thompson made the second and the vote was unanimous.

E) Request to Consider Continuing Membership in Arizona Community College Association

The Board discussed the continued membership of Northland Pioneer College in the Arizona Community College Association. Concerns were expressed about the current costs and effectiveness of the ACCA along with Cochise College's withdrawal. Because of a reduction in expenses, the annual dues for 06-078 are actually less than 05-06 even with the Cochise withdrawal. The question was raised concerning Cochise being allowed to participate in meeting such as the Business Officer's meeting. Mr. Hatch indicated that those meetings were of benefit to him and the College, but was not sure how the non-payment of dues to ACCA would affect that group. It was noted the Cochise would not be allowed access to the legislative/lobby information provided by ACCA to those paying dues. Noting that Mr. Orr needs to have a part in the decision and that there are plans to discuss restructuring the organization that NPC should participate in, Mr. Thompson

made the motion to pay an amount equal to six months (1/2) of the annual dues. An accompanying letter should state that NPC would reconsider the membership after Mr. Orr has had an opportunity to evaluate any organizational changes made and the value of the group's services to Northland Pioneer College. Mr. Baldwin seconded the motion and it was approved on a two to one vote with Mr. Jeffers casting the negative vote. It was also noted that as per discussion last month, the College has entered into a separate agreement with Kristen Boilini for lobby services.

ANNOUNCEMENT OF NEXT MEETING

The next regular meeting of the Board was tentative scheduled for August 15, 2006. Dr. Passer thanked the Board for their confidence in him and allowing him to serve Northland Pioneer College again. He expressed gratitude that NPC has such a professional and competent Governing Board. He said that he has been in contact with Mr. Orr and he is up to date on most issues facing the College and will be well prepared to do an exceptional job.

ADJOURNMENT

The meeting adjourned at 10:45 upon a motion by Bill Jeffers and a second by Neal Thompson.

Respectfully submitted,

Terri Tubbs
Recording Secretary to the Board

Daniel Peaches
Chairman

Neal Thompson
Secretary to the Board