

**NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

Minutes of Regular Meeting

Tuesday, June 21, 2005

Location: District Office – Eagle’s Nest
103 First Avenue at Hopi Drive
Holbrook, Arizona

MEMBERS PRESENT: Daniel Peaches, Chairman
Neal Thompson, Secretary
Norris Baldwin (Telephone)
Bill Jeffers

MEMBERS ABSENT: Dr. Paul Reynolds

OTHERS PRESENT: David Anderson
Carol Baker Dr. Richard Balsley
Peggy Belknap Gina Ciuffetelli
Cammy Darris Dr. Richard Fleming
Jo Lynn Fox Blaine Hatch
Rose Kreher Brian McLane
Terri Tubbs Mark Vest

Chairman Daniel Peaches called the meeting to order at 11:30 a.m. The Board members and the audience participated in the pledge of allegiance. Mr. Peaches welcomed the visitors.

ADOPTION OF AGENDA

Neal Thompson moved to adopt the agenda. Bill Jeffers seconded the motion, and the agenda was accepted by a unanimous vote.

APPROVAL OF MINUTES

On motion made by Bill Jeffers and seconded by Neal Thompson, the minutes of the regular meeting of May 17, 2005 and the continuance of May 24, 2005 were approved after making a change to include a motion that died concerning action item B) on that agenda. The minutes of the legal executive sessions of May 17 and May 24 and the

President's Evaluation session of May 17 with a continuance to May 24 were unanimously approved.

CORRESPONDENCE

Chairman Daniel Peaches called for correspondence. There was none.

PUBLIC COMMENTS

Chairman Daniel Peaches called for any public comments. There were none.

FACULTY REPORT

No report, the faculty is out for the summer.

CASO REPORT

Rose Kreher introduced herself to the Board as the new CASO president for the 2005-2006 year. The new presidency is meeting soon to select the goals and objectives for the year and would like to thank the District Governing Board for adding professional development money into the budget for CASO.

BOARD REPORT

Mr. Thompson attended the recent AADGB meeting by telephone. New officers were elected - Mr. John Lines from Eastern Arizona College is the new chair. The group is active and involved.

PRESIDENT'S REPORT

New officers for the president's group of ACCA were also elected at the past meeting. Dr. Fleming reported that Dr. Gene Giovannini of Maricopa is the new chair. A new director for ACCA has been hired – Kathy Boyle. Bob Salmon has been the interim director during the search.

Dr. Fleming introduced Carol Baker, the site manager for NPC Department of Corrections program in Winslow. Carol mentioned changes in the Department policies such as past participants in NPC classes were paid 15 cents per hour and attended for three hours a day. Now the programs are all work based and the inmates are paid an

entry level wage and they attend all day. The current programs include an upholstery program, building trades, building maintenance and structural fire fighting (offered once a year). Each program must have usefulness within the prison system and must have a result. Carol showed the Board members pictures of completed upholstery projects and other wood projects. Dr. Fleming commended Carol for her work at the prison and noted that the new DOC contract has just been completed. Board members asked if the GED program was available and if learning computer skills was included in the programs. The GED program is available but run by the prison system. No computer classes are allowed to be taught, but all testing is done on computers and so there is some basic skill level required. Mr. Baldwin asked for a report from Carol concerning programs, completers and results. Carol said that no follow up is allowed on the inmates but that she could do a program and completer report for them.

Dr. Fleming asked the Board members when their schedules would allow a Board retreat for a full day. A facilitator will be invited to participate and direct the discussion. Some feedback included: a neutral meeting place, meet for parts of two days, information presentation on structure of college operations, information from director of ACCA. The purpose/objectives of the meeting need to be delineated. Dr. Fleming will do a poll for dates and suggested objectives.

By permission of the Board, Dr. Fleming raised the issue of the Z Plan during his report segment after time did not allow it to be discussed in the study session for the second month. Mark Vest presented a brief analysis of the Z plan although difficult to find the plan amongst the scrapbook items and the letters of support both old and new. The “new” money the plan outlined of approximately \$75,000 to \$100,000 would not even offset the cost of residence for the student athletes. The plan does not address the facility issues, the food plan deficiency, and the lack of a centralized campus around which to build a student life program. Costs, as outlined in the white paper of approximately \$211,000, have all increased such as gas, travel, salaries, maintenance. A cautious estimate of a dollar figure required to restart the program would be over \$300,000. Bill Jeffers and Mr. Zalenski both noted that there should not be a problem with facility sharing with the school district in Holbrook for the program. Dr. Fleming stated that the college still supports the original white paper and its recommendation to drop athletics.

NEW BUSINESS

A) Request to Approve Amendment to the Coconino County Community College Joint Title III Agreement

The original agreement between NPC and CCC was approved at the April 19 meeting of the District Governing Board. This amendment further governs the relationship during the Title III grant period and establishes purchasing guidelines and ownership of equipment. Bill Jeffers made the motion to approve and Neal Thompson seconded the motion which was unanimously approved

B) Request to Approve an Agreement to Deliver College Level Classes at Chinle Unified School District #24

This agreement allows the college to offer college level classes at the Chinle School District for the year 2004-2005. Mr. Thompson made the motion to approve and Mr. Baldwin the second. The motion was unanimously approved.

C) Request to Approve Guidelines for Leasing Faculty Services

Following up on the request made by the Board last month for more information on employee leasing, Dr. Fleming shared the guidelines he developed for the program. The program may include any employee, not just faculty. Bill Jeffers made the motion to approve and Neal Thompson the second. Mr. Jeffers asked if our insurance rates would be affected by keeping the older employees on board. Mr. Hatch stated that we work with our retirees to continue their insurance anyway and that all of our insurance pool members participate in this program. The motion passed on a majority vote with Mr. Baldwin abstaining because he felt like the administrative costs for the program are too high. It was stated that any of the contracts can be adjusted yearly.

D) Request to Approve Vendor Vouchers for Payment

Approval of the vouchers for payment was unanimous. Bill Jeffers made the motion to approve and Neal Thompson made the second. The answer to a question concerning a payment to the Taylor Fire Department addressed the need to pay the Department for supplies and wear and tear for the NAVIT class held in their facility.

ANNOUNCEMENT OF NEXT MEETING

The next regular meeting of the Board was tentatively scheduled for August 16, 2005.

ADJOURNMENT

The meeting adjourned at 12:41 upon a motion by Neal Thompson and a second by Norris Baldwin.

Respectfully submitted,

Terri Tubbs
Recording Secretary to the Board

Daniel Peaches
Chairman

Neal Thompson
Secretary to the Board