

**NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

Minutes of Regular Meeting

Tuesday, August 16, 2005

Location: District Office – Eagle’s Nest
103 First Avenue at Hopi Drive
Holbrook, Arizona

MEMBERS PRESENT: Daniel Peaches, Chairman
Neal Thompson, Secretary (Telephone)
Bill Jeffers
Dr. Paul Reynolds

MEMBERS ABSENT: Norris Baldwin

OTHERS PRESENT: Dr. Richard Balsley
Peggy Belknap Gina Ciuffetelli
Dr. Richard Fleming Jo Lynn Fox
Blaine Hatch Rand Henderson
Jane Hobart-Kahler Gary Mack
Brenda Manthei Pat McCann
Brian McLane Everett Robinson
Dr. Michael Solomonson Dr. Jeanne Swarthout
Terri Tubbs Mark Vest
Jude Williams Betsyann Wilson

Chairman Daniel Peaches called the meeting to order at 11:02 a.m. The Board members and the audience participated in the pledge of allegiance. Mr. Peaches welcomed the visitors.

ADOPTION OF AGENDA

Paul Reynolds moved to adopt the agenda. Bill Jeffers seconded the motion, and the agenda was accepted by a unanimous vote.

APPROVAL OF MINUTES

On motion made by Bill Jeffers and seconded by Paul Reynolds, the minutes of the regular meeting of June 21, 2005, the public hearing of June 21, 2005, the special

meeting of June 21, 2005, the teleconference of July 28, 2005 and the Retreat/Workshop of August 4, 2005 were unanimously approved.

CORRESPONDENCE

Chairman Daniel Peaches called for correspondence. Mr. Thompson acknowledged that each Board member had received a letter from the NPC Curriculum committee.

PUBLIC COMMENTS

Chairman Daniel Peaches called for any public comments. There were none.

FACULTY REPORT

Dr. Michael Solomonson reported that the faculty have returned and are preparing for a new semester by participating in workshops and training session. Committee assignments are being made and faculty senate elections will be held. The faculty will begin a discussion of the academic freedom policy on Dr. Fleming's request.

CASO REPORT

No report.

BOARD REPORT

No report.

PRESIDENT'S REPORT

The Annual NPC Foundation Golf Tournament was recently held and raised \$11,611 for student scholarships. Diane Miller, Foundation Director, has resigned and her job has been posted along with the posting for a new Small Business Development Center Director.

On September 12, the college will be hosting a community forum sponsored by Representative Laura Knaperek and Senator Linda Grey, co-chairs of the Joint Legislative Ad Hoc Task Force on Higher Education. The Board members are invited to also participate in a dinner before the evening forum. The purpose of the forum is to provide community input on higher education reforms.

The NAVIT governing board has invited the NPC governing board to attend their meeting on September 7th.

Dr. Fleming reported seven new hires and that the college has a fully staffed faculty.

NEW BUSINESS

A) Request to Approve Intergovernmental Agreement with Apache County

The Apache County Agreement provides for the services and programs currently offered by NPC in Apache County to continue for two more years, through June 30, 2007. The agreement is in the same format as previous agreements, but the annual payment has been increased from \$417,000 to \$435,000. The agreement is a win-win program and the college usually comes out fairly close to even. A dialogue has begun to explore the possibility of including Apache County in our District. Bill Jeffers made the motion to approve and Paul Reynolds seconded the motion which was unanimously approved.

B) Request to Accept Grant Funds Awarded Through Department of Health and Human Services Health Resource and Services Administration

Peggy Belknap, Dean of Workforce Development, gave the Board members an update on the first year of the grant and the purchase of "Norman Culpepper," the METI human patient simulator. She also gave them a breakdown of the budget for the second year purchases of additional modules to be used with "Norman." More training equipment will also be purchased. The simulator is the only one in the state owned by a not-for-profit and the college has been approached by several organizations around the state to use him for training. Paul Reynolds made the motion to accept the funds and Bill Jeffers the second. The motion was unanimously approved.

C) Request to Approve Fees for Painted Desert Campus Fitness Center

The request to institute a fee system in addition to the registration for credit plan for the fitness center was unanimously approved. The fee system will allow customers to sign up for two weeks; one, two or six months; or one year. There will be minimal impact on FTSE and the new plan also addresses questions about how many times a class may be repeated.

D) Request to Approve Vendor Vouchers for Payment

Approval of the vouchers for payment was unanimous. Bill Jeffers made the motion to approve and Paul Reynolds made the second.

PENDING ITEMS

A) Compensation study presentation and discussion

Jude Williams of Public Sector presented a power point show to the District Governing Board concerning the ongoing compensation study and their process for information gathering. The job descriptions have been completed and final personnel changes are being entered. The Board will be asked to make decisions later concerning where on the market scale NPC wants to be.

B) Discussion re President: President’s performance review pursuant to Policy #1210 [Possible executive session as provided in ARS §38-431.03 A (1) – Personnel]

At noon, the Board voted to move into an executive session after a motion by Neal Thompson and a second by Paul Reynolds. Before beginning the executive session, the Board decided to recess to participate in the “Dude” demonstration first and following a motion by Bill Jeffers and a second by Paul Reynolds, they moved into Dr. Fleming’s office to observe the demonstration. At 12:37 pm, after a motion by Bill Jeffers and a second by Paul Reynolds, the Board members picked up their lunch and reconvened in to executive session. At 1:22 pm the Board returned to open session.

ANNOUNCEMENT OF NEXT MEETING

The next regular meeting of the Board was tentatively scheduled for September 20, 2005.

ADJOURNMENT

The meeting adjourned at 1:22 pm upon a motion by Paul Reynolds and a second by Neal Thompson.

Respectfully submitted,

Terri Tubbs
Recording Secretary to the Board

Daniel Peaches
Chairman

Neal Thompson
Secretary to the Board