

NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Regular Meeting

Tuesday, February 11, 2003

Location: District Office
103 First Avenue at Hopi
Holbrook, Arizona

MEMBERS PRESENT: Bill Jeffers
Daniel Peaches, Secretary
Bob Seymour, Chairman
Neal Thompson

MEMBERS ABSENT: Ivan Sidney

OTHERS PRESENT: A.J. Brown
Marva Fellows JoLynn Fox
Heidi Fulcher Blaine Hatch
Dr. Carl Heilman Dawn Johnson
Brian McLane Dr. Gary Passer
Everett Robinson Dan Simper
Terri Tubbs

Chairman Bill Jeffers called the meeting to order at 11:05 a.m. and welcomed visitors. Mr. Peaches led the pledge of allegiance. Ms. A. J. Brown, Navajo County School Superintendent, gave the oath of office to Mr. Daniel Peaches of District #1 and Mr. Bob Seymour of District #4

ADOPTION OF AGENDA

Bob Seymour moved to adopt the agenda as written. Neal Thompson seconded the motion, and the agenda was accepted by a unanimous vote.

APPROVAL OF MINUTES

On motion made by Neal Thompson and seconded by Bob Seymour, the minutes of the teleconference meeting and executive session of December 11, 2002 were unanimously accepted.

CORRESPONDENCE

Chairman Bill Jeffers called for correspondence. There was no written correspondence but Mr. Jeffers noted that Board member Ivan Sidney had telephoned him to let him know that he would not be in attendance at the meeting because of a commitment in Albuquerque.

PUBLIC COMMENTS

Chairman Bill Jeffers called for input from the general public. There was none.

NEW BUSINESS

A) Request to Hold Election of Board Officers

Mr. Thompson nominated Mr. Bob Seymour for Chairman of the District Governing Board. Mr. Jeffers seconded the nomination and the vote was unanimous. Mr. Seymour accepted the position of Chairman and called for a nomination for Secretary of the Board. Mr. Jeffers nominated Mr. Daniel Peaches for the position and Mr. Thompson seconded the nomination. The vote was unanimous and Mr. Peaches agreed to serve as secretary for another year.

B) Request to Approve Curriculum Modifications and Additions

A new three-credit course, LAN 262 — Conversational ASL, was approved along with a Certificate of Proficiency in Medical Assistant.

C) Request to Approve Agreement to Deliver College Level Classes at Hopi Jr/Sr High School, Inc.

D) Request to Approve Agreement to Deliver College Level Classes at Ganado Unified School District #20

E) Request to Approve Agreement to Deliver College Level Classes at Sanders Unified School District #18

The three agreements above allow the college to continue to provide college level classes to the high school students in these districts. Bill Jeffers made the motion to approve the three agreements. Neal Thompson seconded the motion and the vote was unanimous.

FACULTY REPORT

There was none.

CASO REPORT

There was none.

BOARD REPORTS

Mr. Jeffers reported that he and Mr. Thompson had attended the NPC Foundation meeting held on Monday, February 10. Mr. Thompson noted that he was encouraged by the potential for future growth and success of the group.

PRESIDENT'S REPORT

A) Staff Reports

NPC Director of Developmental Services, Heidi Fulcher, shared some adult education statistics for Navajo and Apache counties. Northland Pioneer College is the sole provider for this service in both counties. Funding for these programs may be in jeopardy in the proposed state budget. The NPC program served over 700 students with funding of \$210,000 in FY 02. The state and federal funds are used for Special Site Coordinators to serve each of our reservation areas, temporary help and some tuition funding.

Registrar, Dan Simper, informed the Board that registration for Spring 2003 was over 2300 FTSE. For Spring 2002 the FTSE total was just over 2000. The college is over capacity at both the Whiteriver and Kayenta centers. The NAVIT enrollment is up by 66 FTSE. Over 900 high school students are participating in dual enrollment courses. The dual enrollment program may be another casualty of state budget cutting.

B) Alumnus of the Month

Nominated by both Jan Kraai and Marva Fellows, Dawn Johnson was honored as the Alumnus of the Month for February. Dawn returned to college as a scared single mother. She credits the encouragement of Marva, Jan, Heidi and Dr. Heilman in her efforts here as a student and as an employee for the completion of her associate's degree at Northland Pioneer College and her bachelor's degree from Northern Arizona University. Dawn will be pursuing an advanced degree in English and encourages her daughters to continue their education through the opportunities available at Northland Pioneer College.

APPROVAL OF VENDOR VOUCHERS FOR PAYMENT

A motion to approve the vouchers was made by Neal Thompson and seconded by Bill Jeffers and the vote of approval was unanimous.

ANNOUNCEMENT OF NEXT MEETING

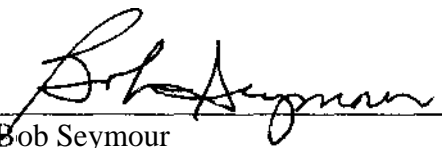
The next meeting of the Board was tentatively scheduled for Tuesday, March 18, 2003, at the District Office in Holbrook.

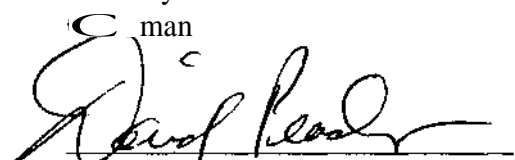
ADJOURNMENT

The meeting adjourned at 11:35 upon motion by Bill Jeffers, seconded by Neal Thompson and unanimously carried. The Board reconvened in study session.

Respectfully submitted,

Terri Tubbs
Recording Secretary to the Board


Bob Seymour


Daniel Peches
Secretary to the Board

NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Regular Meeting

Tuesday, March 18, 2003

Location: District Office
103 First Avenue at Hopi
Holbrook, Arizona

MEMBERS PRESENT: Bill Jeffers
Daniel Peaches, Secretary
Bob Seymour, Chairman
Neal Thompson

MEMBERS ABSENT: Ivan Sidney

OTHERS PRESENT: Loylelin Aceves
JoLynn Fox Blaine Hatch
Dr. Carl Heilman Jane Hobart-Kahler
Rose Kreher David McCleve
Brian McLane Dr. Gary Passer
Everett Robinson Dan Simper
Evangeline Tso Terri Tubbs

Chairman Bob Seymour called the meeting to order at 11:05 a.m. and welcomed visitors. Mr. Jeffers led the pledge of allegiance.

ADOPTION OF AGENDA

Bill Jeffers moved to adopt the agenda as written. Daniel Peaches seconded the motion, and the agenda was accepted by a unanimous vote.

APPROVAL OF MINUTES

On motion made by Bill Jeffers and seconded by Daniel Peaches, the minutes of the regular meeting of February 11, 2003 were unanimously accepted.

CORRESPONDENCE

Chairman Bob Seymour called for correspondence. There was none.

PUBLIC COMMENTS

Chairman Bob Seymour called for input from the general public. There was none.

NEW BUSINESS

A) Request to Revise Policy #1330

The proposed revision would change the policy to include smoke free tobacco. Mr. Neal Thompson made the motion to revise the policy as proposed and Mr. Peaches seconded the motion. The vote was unanimous.

B) Request to Approve Curriculum Modifications and Additions

A new one-credit course, POS 225 — The Supreme Court and Education: Selected Issues was unanimously approved upon a motion by Bill Jeffers and a second by Daniel Peaches. The course will address the continuing education needs of teachers and will be developed for the Internet.

C) Request to Approve Agreement to Deliver College Level Classes at Whiteriver School District #20

D) Request to Approve Agreement to Deliver College Level Classes at Chinle Unified School District #24

The two agreements above allow the college to continue to provide college level classes to the high school students in these districts. Neal Thompson made the motion to approve the two agreements. Daniel Peaches seconded the motion and the vote was unanimous.

E) Request to Approve Lease with Telespectra, LCC

Bill Jeffers made the motion to table this item to allow further review and negotiation on several items of the proposed contract. Neal Thompson seconded that motion and the item was tabled by unanimous vote.

FACULTY REPORT

Jane Hobart-Kahler represented the faculty and noted that they were concerned about the impact of the new ASRS rates on salaries and also with more budget cutting.

CASO REPORT

Ms. Loyelin Aceves introduced to the Board one of the two CASO scholarship recipients for the Spring 2003 semester. Mr. David McCleve is in his last semester here and said he would like to attend U of A in the fall to further his education. He thanked the CASO organization and expressed his appreciation for the quality instructors he has had at NPC. The CASO organization will be holding a spring retreat with the theme of "Do Something Nice for Yourself"

BOARD REPORTS

Mr. Peaches reported that he had attended a recent National Indian Education Association Legislative Summit in Washington.

Mr. Jeffers noted that the annual auction for the Foundation would be held April 12 in Winslow.

PRESIDENT'S REPORT

A) Staff Reports

Dr. Heilman presented the revised program review plan. The new plan will provide more detail and direction for measuring inputs in a specific program. Every program offered by the college must be reviewed at least every five years. For the current year, seven programs will be reviewed. The revised review process will provide better information with which to judge the message of the program review.

Registrar, Dan Simper, informed the Board that registration for Spring 2003 was up 13.68%. Positive growth at Whiteriver and the new federal mandates for teacher and Head Start aide's certification will continue to fuel FTSE increases.

APPROVAL OF VENDOR VOUCHERS FOR PAYMENT

A motion to approve the vouchers was made by Bill Jeffers and seconded by Daniel Peaches and the vote of approval was unanimous.

ANNOUNCEMENT OF NEXT MEETING

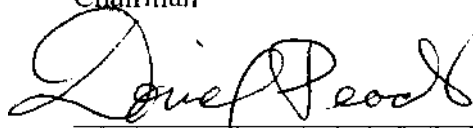
The next meeting of the Board was tentatively scheduled for Tuesday, April 15, 2003, at the District Office in Holbrook.

ADJOURNMENT

The meeting adjourned at 11:43 upon motion by Bill Jeffers, seconded by Neal Thompson and unanimously carried. The Board reconvened in study session.

Respectfully submitted,

eni Tubbs
Recording Secretary to the Board

Chairman

Daniel Peaches
Secretary to the Board

**NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

Minutes of Regular Meeting

Tuesday, April 15, 2003

Location: District Office
103 First Avenue at Hopi
Holbrook, Arizona

MEMBERS PRESENT: Bill Jeffers
Daniel Peaches, Secretary
Bob Seymour, Chairman
Neal Thompson

MEMBERS ABSENT: Ivan Sidney

OTHERS PRESENT: Paul Barger
Trudy Bender Vince Budenholzer
Red Etwiler JoLynn Fox
Deena Gillespie Alan Grace
Blaine Hatch Dr. Carl Heilman
Rose Kreher Brenda Manthei
Brian McLane Dr. Gary Passer
Everett Robinson Dan Simper
Cynthia Stuart JoAnn Taylor
Dr. Jeff Thomas Terri Tubbs
Mark Vest

Chairman Bob Seymour called the meeting to order at 11:05 a.m. and welcomed visitors. Mr. Peaches led the pledge of allegiance.

ADOPTION OF AGENDA

Bill Jeffers moved to adopt the agenda as written. Neal Thompson seconded the motion, and the agenda was accepted by a unanimous vote.

APPROVAL OF MINUTES

On motion made by Neal Thompson and seconded by Daniel Peaches, the minutes of the regular meeting of March 18, 2003 were unanimously accepted.

CORRESPONDENCE

Chairman Bob Seymour called for correspondence. Mr. Peaches noted that there were four letters to the Board in the packet the Board received and all addressed the issue of elimination of athletics and were from members of the Holbrook community.

PUBLIC COMMENTS

Chairman Bob Seymour called for input from the general public. Three visitors requested permission to address the Board on the subject of the elimination of athletics. Cynthia Stuart, Vince Budenholzer and Paul Barger each briefly addressed the Board in support of keeping the athletic program.

OLD BUSINESS

A) Request to Approve Lease with Telespectra, LLC

The attorneys involved addressed the concerns the Board expressed last month. The new lease with Telespectra authorizing them to use tower and radio room space at PDC, LCC and Dry Lake locations was approved by motion of Bill Jeffers, seconded by Neal Thompson and a unanimous vote.

NEW BUSINESS

A) Request to Approve Curriculum Modifications and Additions

The Board unanimously approved four new courses - CIS 285, ENL 240, EDU 272 and EDU 276. The two EDU courses will be part of a new Associate of Arts in Elementary Education and the CIS and ENL courses address recertification needs of teachers. The motion to approve was made by Daniel Peaches and Bill Jeffers made the second.

B) Request to Release Option Rights on Land

After a short discussion, the motion was made to table this item until further information on the property and the options available could be made available to the Board.

C) Proposal to Eliminate Northland Pioneer College Intercollegiate Basketball, Rodeo and Golf

Dr. Passer introduced this action item by stating, "I don't believe there's ever been a more difficult recommendation that I have made. I also don't believe I have ever felt as correct in this recommendation for the benefit of the entire district. You have our

recommendation to eliminate this program." Mr. Neal Thompson made a motion to eliminate the intercollegiate basketball, rodeo and golf programs and accept the recommendation of the staff. The motion died for lack of a second. Mr. Jeffers made a motion "to reauthorize and reinforce the commitment to the athletic program and required necessary funds be expended to make the program successful." Mr. Peaches seconded the motion. Dr. Passer asked for some definition to the motion. Mr. Jeffers then amended his motion to include "an expenditure up to another \$100,000 and also with an asterisk saying we may need to revisit this issue depending on the results of the structural test of the dormitories." Mr. Peaches indicated that he would still second the motion. Dr. Passer then asked the Board to state where that \$100,000 should come from. Mr. Jeffers said he would be prepared to do so when we "have a budget that reflects exactly what we know our situation is going to be." Dr. Passer noted, "it may be next April before we actually know what our revenue is going to be but we'll give it a shot and we will come up with some recommendations to the Board for some options that the Board might select for where that \$100,000 may come from." Mr. Jeffers and Mr. Peaches voted to continue the program, Mr. Thompson voted no and Mr. Seymour did not vote.

FACULTY REPORT

Jeff Thomas represented the faculty and noted that they were concerned about the impact the new ASRS rates, more budget cutting and the continuation of the athletic program would have on not just salaries, but on the continuation of the academic mission. Dr. Thomas expressed concern about not being able to replace exiting faculty for next year because of budget cuts.

CASO REPORT

Deena Gillespie reported on the recent CASO retreat that was held at the Taylor Fire Department. The focus was on holistic stress relief and doing something to build up yourself.

BOARD REPORTS

Mr. Jeffers announced that the annual auction for the Foundation was held April 12 in Winslow at the LaPosada Hotel. Over \$4,000 was raised to be used for student scholarships. He thanked Alice and Leonard Graham, Pat Ceballos, and the Little Colorado Campus staff for their efforts.

Mr. Seymour and Coach Red Etwiler reminded people to save for the annual rodeo auction that would be held on the last Saturday in June. Last year the auction raised over \$10,000.

PRESIDENT'S REPORT

A) Staff Reports

Brian McLane introduced Northland Pioneer College Head Librarian, Trudy Bender, to the Board. Trudy gave the Board a tour of the college library web page. Library databases, faculty services, distance learning support, and an index to Internet sites to assist student research are part of the services available. The Title III grant money has assisted in the development and maintaining of the site and that money will end in June of 2005. The Board expressed appreciation for the many hours of work required to build and maintain the website.

APPROVAL OF VENDOR VOUCHERS FOR PAYMENT

A motion to approve the vouchers was made by Daniel Peaches and seconded by Neal Thompson and the vote of approval was unanimous.

ANNOUNCEMENT OF NEXT MEETING

The next meeting of the Board was tentatively scheduled for Tuesday, May 20, 2003, at the District Office in Holbrook.

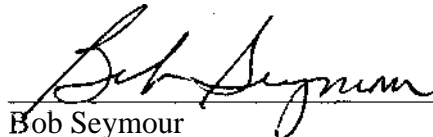
ADJOURNMENT

The meeting adjourned at 12:00 upon motion by Daniel Peaches, seconded by Bill Jeffers and unanimously carried.

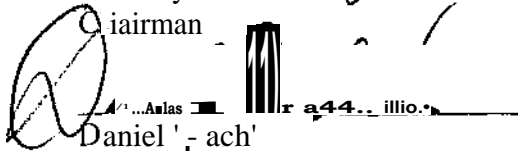
Respectfully submitted,



Terri Tubbs
Recording Secretary to the Board



Bob Seymour
Chairman



Daniel Peaches
Secretary to the Board

**NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

Minutes of Regular Meeting

Monday, May 12, 2003

Location: District Office
103 First Avenue at Hopi
Holbrook, Arizona

MEMBERS PRESENT:

Bill Jeffers
Daniel Peaches, Secretary
Bob Seymour, Chairman
Neal Thompson
Ivan Sidney (By Telephone)

OTHERS PRESENT:

Barbara Ballard	Loyelin Aceves
Peggy Belknap	Paul Barger
Mary Bradley	Kevin Birnbaum
Bob DeRamus	Vince Budenholzer
James Gardner	JoLynn Fox
Alan Grace	Deena Gillespie
Dr. Carl Heilman	Blaine Hatch
Jane Hobart-Kahler	Richard Heimann
Chuck Kermes	Chris Hostetter
Brenda Manthei	Fern Larson
Leslie Meyer	Brian McLane
Dr. Gary Passer	Katherine Nicolet
Dan Simper	Everett Robinson
Dr. Jeanne Swarthout	Cynthia Stuart
Dr. Jeff Thomas	JoAnn Taylor
Mark Vest	Terri Tubbs
	Peggy Zimmerman

Chairman Bob Seymour called the meeting to order at 11:03 a.m. and welcomed visitors. Mr. Jeffers led the pledge of allegiance.

ADOPTION OF AGENDA

Neal Thompson moved to adopt the agenda as amended. Daniel Peaches seconded the motion, and the agenda was accepted by a unanimous vote.

APPROVAL OF MINUTES

On motion made by Bill Jeffers and seconded by Daniel Peaches, the minutes of the regular meeting of April 15, 2003 were unanimously accepted.

CORRESPONDENCE

Chairman Bob Seymour called for correspondence. There was none.

PUBLIC COMMENTS

Chairman Bob Seymour called for input from the general public. Seven visitors requested permission to address the Board: Loyelin Aceves, Vince Budenholzer, Deena Gillespie, Jane Hobart-Kahler, Katherine Nicolet, Dr. Jeanne Swarthout, Dr. Jeff Thomas, and Peggy Zimmerman. All comments addressed the athletic program with Mr. Budenholzer being the only one speaking in support of keeping the college athletic program.

OLD BUSINESS

A) Request to Release Option Rights on Land

After further research, as directed by the Board last month, Mr. Hatch received information from the title company indicating the option no longer exists — it was eliminated with the sale of the property. Dr. Passer recommended that the Board take no action on this item and none was taken.

NEW BUSINESS

A) Request to Approve Curriculum Modifications and Additions

The Board unanimously approved eight new CTP and ELC courses to update the CTP curriculum and add three certificates of proficiency. Three new EDU courses will be part of the new Associate of Arts in Elementary Education that was also approved. The Associate of Applied Science in Nursing was also updated with an increase of credits for four existing courses to take effect for the Fall 2004 semester. The motion to approve was made by Bill Jeffers and Neal Thompson made the second.

B) Request to Approve the Updated Capital Project Development Plan

The Capital Project Development Plan was updated to include completion dates and actual costs of recent projects and several new projects were added. The plan will be included with the NCA progress report due in June. Daniel Peaches made the motion to approve the plan and Bill Jeffers made the second. The motion was unanimously approved.

C) Reconsideration of Northland Pioneer College Intercollegiate Athletic Programs

This item was placed on the agenda at the request of Board Member Neal Thompson, who made the motion to suspend the athletic program pending further study of the options/value/costs for Northland Pioneer College. Mr. Ivan Sidney seconded the motion noting the budget depletions faced by the state and the college. Mr. Jeffers stated that he was disappointed that the item was back on the agenda and that he was notified of the agenda amendment by a community member. Mr. Sidney noted that the Board hires the President and the staff to make recommendations to the Board and that those recommendations should be recognized. Dr. Passer endorsed the revised motion reminding the Board members that the budget as proposed does not begin to meet the needs of the college and the dollars earmarked for athletics will be used to fill general education positions and other requests for workforce development services that the college has received. Mr. Jeffers and Mr. Seymour voted against the motion to suspend the athletic program and Mr. Thompson, Mr. Sidney and Mr. Peaches voted in favor of suspending the program. Mr. Jeffers expressed concern about how the study team would be established and what the deadlines would be.

D) Request to Approve the Preliminary Budget for FY 2003-2004

The preliminary budget for FY 2003-2004 was unanimously approved upon a motion by Bill Jeffers and a second by Neal Thompson. The budget is 8.5% less than this year and uses a "best case" understanding of state revenues, tuition based on a \$5 per credit hour increase and a small increase in the primary tax rate. Because the budget increases the tax rate by 1.82 a truth in taxation hearing will be required. The totals in the preliminary budget may be decreased in the final budget but not increased.

FACULTY REPORT

Dr. Jeff Thomas expressed appreciation for the opportunity to address the Board in behalf of the faculty for the past year. He introduced Jane Hobart-Kahler who will be the acuity Senate president next year.

CASO REPORT

The CASO group is sponsoring an NPC cookbook as a fundraiser this summer. Deena Gillespie gave the Board members the forms to participate in and purchase the CASO cookbook.

BOARD REPORTS

There were none.

PRESIDENT'S REPORT

A) Staff Reports

Dr. Jeanne Swarhout introduced Dick Heimann, faculty in Education. He has been working on the new Associate of Arts in Elementary Education that the Board approved today to respond to the federal mandate of "No Child Left Behind." All assistants in classrooms must have a two-year degree by 2005-2006 and all teachers must hold regular certification — not emergency certification. In the Fall of 2003, a teacher education program will be piloted on the WMC. It will offer the required courses for Elementary Education degree in a block schedule. The cohort will include 20 to 25 students. The courses will also be offered in the regular class schedules.

APPROVAL OF VENDOR VOUCHERS FOR PAYMENT

A motion to approve the vouchers was made by Bill Jeffers and seconded by Daniel Peaches and the vote of approval was unanimous.

EXECUTIVE SESSION

A motion was made by Bill Jeffers to adjourn to an executive session to discuss salaries and salary schedules for FY 2003-2004. Neal Thompson seconded the motion and the Board adjourned into executive session at 12:00 noon. At 12:30, the Board reconvened into regular meeting. No action was taken.

ANNOUNCEMENT OF NEXT MEETING

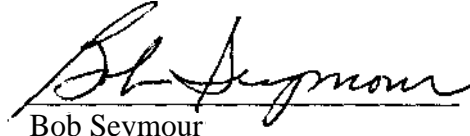
The next meeting of the Board was tentatively scheduled for sometime during the week of June 9, 2003, at the District Office in Holbrook.

ADJOURNMENT

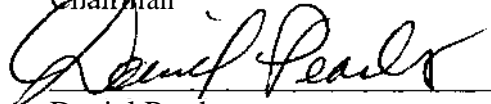
The meeting adjourned at 12:35 upon motion by Daniel Peaches, seconded by Bill Jeffers and unanimously carried.

Respectfully submitted,

Terri Tubbs
Recording Secretary to the Board

A handwritten signature in cursive script, appearing to read "Bob Seymour", written over a horizontal line.

Bob Seymour
Chairman

A handwritten signature in cursive script, appearing to read "Daniel Peaches", written over a horizontal line.

Daniel Peaches
Secretary to the Board

**NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

Minutes of Public Hearing

Monday, June 9, 2003

Location: District Office
103 First Avenue at Hopi
Holbrook, Arizona

MEMBERS PRESENT: Bill Jeffers
Daniel Peaches, Secretary
Bob Seymour, Chairman
Neal Thompson

MEMBERS ABSENT: Ivan Sidney

OTHERS PRESENT: Loyelin Aceves
Paul Barger Peggy Belknap
Red Etzweiler JoLynn Fox
Deena Gillespie Blaine Hatch
Dr. Carl Heilman Jane Hobart-Kahler
Rose Kreher Brenda Manthei
Brian McLane Dr. Gary Passer
Everett Robinson Dan Simper
JoAnn Taylor Terri Tubbs
Mark Vest

Chairman Bob Seymour called the meeting to order at 3:05 p.m. and welcomed visitors. He stated that the purpose of the hearing was to present the 2003-2004 proposed tax levy and budget to the taxpayers of Navajo County. Dr. Passer noted that the current budget information from the state gives community colleges no growth money and NPC will be losing over \$700,000 in funding, and that community colleges are back to their 1999 level of state funding.

TRUTH IN TAXATION PUBLICATION

Blaine Hatch advised the Board that the Truth in Taxation Statement had been appropriately published and that he had received no public comment or objection. The increase in the total levy is 3.8% or \$275,147 over last year.

PRESENTATION OF THE 2003-2004 PROPOSED BUDGET

Mr. Hatch advised the Board that the proposed budget had been appropriately published and that he received no public comment or objection. The proposed budget was the same as published except for moving the athletic budget amount to the contingency fund.

PUBLIC COMMENTS

Chairman Bob Seymour called for input from the general public. There was none.

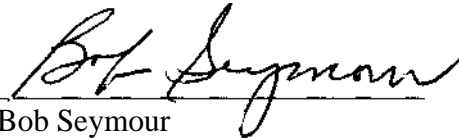
ADJOURNMENT

The meeting adjourned at 3:12 pm upon motion by Neal Thompson, seconded by Daniel Peaches and unanimously carried.

Respectfully submitted,



Terri Tubbs
Recording Secretary to the Board



Bob Seymour
Chairman



Daniel Peaches
Secretary to the Board

**NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

Minutes of Special Meeting

Friday, June 20, 2003

Location: District Office
103 First Avenue at Hopi
Holbrook, Arizona

MEMBERS PRESENT: Bill Jeffers
Daniel Peaches, Secretary
Bob Seymour, Chairman
Neal Thompson

MEMBERS ABSENT: Ivan Sidney

OTHERS PRESENT: John Deaton
Blaine Hatch Dr. Carl Heilman
Jane Hobart-Kahler Dr. Gary Passer
Terri Tubbs

Chairman Bob Seymour called the meeting to order at 3:00 p.m.

ACTION ITEMS

A) Request Approval of Resolution Declaring Official Intent to be Reimbursed in Connection with Certain Capital Expenditures

The attached resolution is associated with the purchase and financing of passenger vehicles previously approved by the DGB. The resolution is required by the Internal Revenue Service to delay the financing beyond 60 days of the actual purchase date. The financing period for the twenty-five vehicles will officially begin September 1, 2003, and includes a direct payment for five vehicles and the delayed lease-purchase of the balance of the vehicles. The resolution was unanimously approved upon a motion by Neal Thompson and a second by Daniel Peaches.

B) Executive Session (Personnel Matter — Dr. Carl Heilman)

4 The Board unanimously voted to adjourn to executive session at 3:05 pm. Daniel Peaches made the motion and Neal Thompson made the second. The Board returned to the special meeting at 4:10.

C) Possible Action Relating to Above Executive Session

The Board took no action concerning the executive session.

D) Discussion of Presidential Search Process

The Board unanimously voted to conduct a national search for the next president of Northland Pioneer College. Bill Jeffers made the motion and Daniel Peaches the second. The Board further directed Dr. Passer to research the costs of using an outside company such as the Association of Community College Trustees to conduct the search.

Announcement of Next Meeting

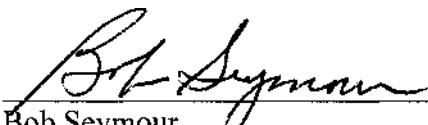
The tentative date for the next regular meeting of the Northland Pioneer College District Governing Board will be Tuesday, August 19, 2003.

Adjournment

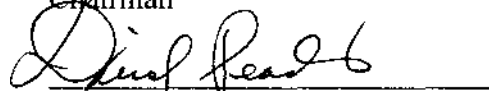
The meeting adjourned at 4:26 pm upon motion by Bill Jeffers, seconded by Daniel Peaches and unanimously carried.

Respectfully submitted,

Terri Tubbs
Recording Secretary to the Board



Bob Seymour
Chairman



Daniel P aches
Secretary to the Board

**NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

Minutes of Regular Meeting

Tuesday, August 19, 2003

Location: District Office
103 First Avenue at Hopi
Holbrook, Arizona

MEMBERS PRESENT: Bill Jeffers
Daniel Peaches, Secretary
Bob Seymour, Chairman
Neal Thompson (by telephone)

MEMBERS ABSENT: Ivan Sidney

OTHERS PRESENT: Loyelin Aceves
Lei Lani Ayres Barbara Ballard
Christopher Coons JoLynn Fox
Blaine Hatch Jane Hobart-Kahler
Maggie Leef Brian McLane
Diane Miller Dr. Gary Passer
Everett Robinson Dan Simper
Leah Slade Dr. Jeanne Swarthout
Lee Sweetman Terri Tubbs

Chairman Bob Seymour called the meeting to order at 11:07 a.m. and welcomed visitors. Mr. Jeffers led the pledge of allegiance.

ADOPTION OF AGENDA

Bill Jeffers moved to adopt the agenda. Daniel Peaches seconded the motion, and the agenda was accepted by a unanimous vote.

APPROVAL OF MINUTES

On motion made by Bill Jeffers and seconded by Daniel Peaches, the minutes of the public hearing, special meeting and regular meeting of June 9, 2003 and the minutes of the special session and executive session of June 20, 2003 were unanimously accepted.

CORRESPONDENCE

Chairman Bob Seymour called for correspondence. Mr. Peaches read a letter from Terry Bruce, CEO of Eastern Illinois Community College District. The letter thanked Mr. Seymour and the college for their cooperation in their recent visit to NPC.

PUBLIC COMMENTS

Chairman Bob Seymour called for input from the general public. There was none.

NEW BUSINESS

A) Request to Approve Resolution Providing for the Issuance and Sale of not to Exceed \$9,500,000 Aggregate Principal Amount of Navajo County Community College District (Northland Pioneer College) Refunding Bonds, Series 2003 and the Annual Levy of a Tax for the Payment of such Series 2003 Bonds

The Governing Board unanimously approved the resolution to refinance the 1995 general obligation bonds of the District and delegated authority to the administration to complete the process. The refinancing is expected to save the college approximate \$630,000. The motion to approve was made by Bill Jeffers and Daniel Peaches made the second. Mr. Seymour expressed appreciation to Mr. Hatch for saving the taxpayers money.

B) Request to Approve Resolution Approving an Equipment Lease Purchase Agreement for Passenger Vehicles

The District Governing Board previously approved the lease/purchase of passenger vehicles. The Board unanimously approved the resolution authorizing the lease purchase contract with Zion's First National Bank for twenty vehicles and authorized Dr. Passer to sign all needed documents. The lease will be for a four-year term with the first payment to be made March 1, 2004. Daniel Peaches made the motion to approve the resolution and Bill Jeffers made the second.

C) Request to Dispose of Surplus Equipment by Public Auction

The acquisition of new passenger vehicles has allowed for the reallocation of vehicles used in a variety of locations throughout the District. Bill Jeffers made the motion to allow the District to dispose of twenty-nine vehicles by public auction. Daniel Peaches seconded the motion and the vote was unanimous.

D) Request to Approve Settlement Agreement with Foree and Vann

The request to approve the settlement agreement with Foree and Vann was unanimously approved upon a motion by Daniel Peaches and a second by Bill Jeffers. The District attorney and the staff recommended approving the settlement agreement that related to the geotechnical services for the construction of the Learning Center at the White Mountain Campus in Show Low.

E) Request Approval to use the Mohave Educational Services Cooperative to procure asphalt paving and concrete parking lot improvement services at the Little Colorado Campus

The parking lot surrounding the Little Colorado Campus in Winslow is in need of improvement. NPC is a member of the Mohave Educational Services Cooperative and the staff requested approval to use the Cooperative's contracted vendors to do the work. Ace Asphalt and SJR Construction submitted a combined bid of \$210,236 for Phase I of the project. A unanimous vote of approval to use the contracted vendors followed a motion by Bill Jeffers and a second by Daniel Peaches.

F) Request to Approve Curriculum Modifications and Additions

Daniel Peaches made the motion and Neal Thompson the second and the vote was unanimous to move BIO 202 into General Education Requirements from the Nursing Core Requirement with total credit hour changes. The required hours for the Certificate of Applied Science in Practical Nursing were increased and a change approved in the core electives for the Educational Assistant Associate of Applied Science.

G) Request to Approve Resolution Authorizing Renewal of Intergovernmental Agreement with Central Arizona College to Offer Programs of Study in Dietetic Education within Navajo County

The Board unanimously approved the resolution renewing the long-standing agreement with Central Arizona College. Bill Jeffers made the motion and Daniel Peaches the second.

FACULTY REPORT

Jane Hobart-Kahler, Faculty Senate President, said the faculty is ready and looking forward to the semester beginning.

CASO REPORT

The CASO group is sponsoring an NPC cookbook as a fundraiser and Loyelin Aceves invited the Board members to participate in and purchase the CASO cookbook. She also notified the Board of the resignation of co-president, Deena Gillispie. The group will vote at the end of the month for a new co-president.

BOARD REPORTS

Mr. Jeffers informed the public that Dr. Passer has been appointed to a Joint Legislative Study Committee on Vocational and Technological Education. Mr. Seymour invited all to attend the annual Rodeo Booster Club Barbeque and auction to be held on Saturday, August 23 at the Chuckwagon at 5:30 pm. Over 130 items have been donated for the auction.

PRESIDENT'S REPORT

- A) Staff Report — The newly appointed executive director of the NPC Foundation, Diane Miller, gave the Board members an update on the reorganization work being done in the Foundation. The purpose of the Foundation has been redefined, processes and procedures updated and a strategic plan for 2003-2006 is being developed. She predicted that the Board and the District would be hearing a great deal more from the Foundation in the future.
- B) Alumnus of the Month — Nominated by Maggie Leef and Diane Miller, Leah Slade was honored as the Alumnus of the Month for her support of the college. She thanked Maggie and Diane for the nomination and also Mark Engle and Jim Tuvell of the NPC Small Business Development Center for their assistance in opening her new business in Springerville, JR Nursery.

APPROVAL OF VENDOR VOUCHERS FOR PAYMENT

A motion to approve the vouchers was made by Daniel Peaches and seconded by Bill Jeffers and the vote of approval was unanimous.

ANNOUNCEMENT OF NEXT MEETING

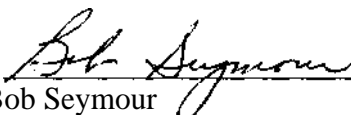
The next meeting of the Board was tentatively scheduled for September 16, 2003, to be held in conjunction with a building dedication for the Performing Arts Center in Snowflake

ADJOURNMENT

The meeting adjourned at 11:40 a.m. upon motion by Bill Jeffers, seconded by Daniel Peaches and unanimously carried.

Respectfully submitted,

C1)1-42-kki:-.-—C14-LEZ2
Terri Tubbs
Recording Secretary to the Board


Bob Seymour
airman

^{LC} Daniel Peches Tx"141-'
Secretary to the Board

NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Teleconference Meeting

Monday, September 08, 2003

Location: District Office
103 First Avenue at Hopi
Holbrook, Arizona

MEMBERS PRESENT:

Bill Jeffers
Daniel Peaches, Secretary (by telephone)
Bob Seymour, Chairman (by telephone)
Ivan Sidney (by telephone)
Neal Thompson (by telephone)

OTHERS PRESENT:

Blaine Hatch
Dr. Gary Passer
Everett Robinson
Dan Simper
Dr. Jeanne Swarthout
Terri Tubbs

Chairman Bob Seymour called the meeting to order at 3:05 p.m. and called roll.

ADOPTION OF AGENDA

Daniel Peaches moved to adopt the agenda. Neal Thompson seconded the motion, and the agenda was accepted by a unanimous vote.

APPROVAL OF MINUTES

On motion made by Daniel Peaches and seconded by Neal Thompson, the minutes of the regular meeting of August 19, 2003 and the minutes of the executive session of June 9, 2003 were unanimously accepted.

NEW BUSINESS

A) Request for Board Appointments to be Made to the Investigative Committee and the Hearing Committee Pursuant to Procedure #2755

The Governing Board unanimously approved the appointment of Ms. Peggy Belknap to the Investigative Committee and Mr. Chuck Kermes to the Hearing Committee. The motion to approve was made by Bill Jeffers and Daniel Peaches made the second.

- B) Request to Approve an Agreement to Deliver College Level Classes at Snowflake Unified School District #5
- C) Request to Approve an Agreement to Deliver College Level Classes at Heber-Overgaard Unified School District #6
- D) Request to Approve an Agreement to Deliver College Level Classes at St. Johns School District #1
- E) Request to Approve an Agreement to Deliver College Level Classes at Winslow Unified School District #1
- E) Request to Approve an Agreement to Deliver College Level Classes at Round Valley Unified School District #10
- F) Request to Approve an Agreement to Deliver College Level Classes at Pinon Unified School District #4
- G) Request to Approve an Agreement to Deliver College Level Classes at Ganado Unified School District # 20

The Board unanimously approved the seven high school agreements as presented. Bill Jeffers made the motion and Daniel Peaches the second.

BOARD REPORTS

Mr. Seymour reported that the annual Rodeo Booster Club barbeque and auction held on Saturday, August 23 raised approximately \$10,500 for the benefit of the rodeo team.

ANNOUNCEMENT OF NEXT MEETING

The dedication for the Performing Arts Center in Snowflake will be held on Tuesday, September 30, at 1:00 pm. The board and public are invited to attend. The next meeting of the Board was tentatively scheduled for October 21, 2003, to be held in conjunction with a dedication for the Painted Desert Campus Learning Center in Holbrook.

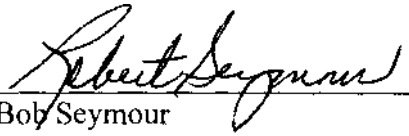
ADJOURNMENT

The meeting adjourned at 3:15 p.m. upon motion by Daniel Peaches, seconded by Ivan Sidney and unanimously carried.

Respectfully submitted,

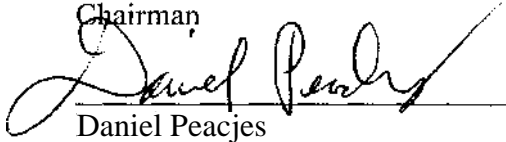


Terri Tubbs
Recording Secretary to the Board



A handwritten signature in cursive script, appearing to read "Bob Seymour", written over a horizontal line.

Bob Seymour
Chairman



A handwritten signature in cursive script, appearing to read "Daniel Peacjes", written over a horizontal line.

Daniel Peacjes
Secretary to the Board

NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Special Meeting

Monday, September 30, 2003

Location: SCC Learning Center Room #111
1610 South Main Street
Snowflake, Arizona

MEMBERS PRESENT: Bill Jeffers
Daniel Peaches, Secretary
Bob Seymour, Chairman
Neal Thompson

MEMBERS ABSENT: Ivan Sidney

OTHERS PRESENT: Blaine Hatch
Brian McLane
Dr. Gary Passer
Everett Robinson
Dan Simper
Dr. Jeanne Swarthout
Terri Tubbs

Chairman Bob Seymour called the meeting to order at 12:10 p.m. Mr. Peaches led the pledge of allegiance.

ADOPTION OF AGENDA

Daniel Peaches moved to adopt the agenda. Neal Thompson seconded the motion, and the agenda was accepted by a unanimous vote.

APPROVAL OF MINUTES

On motion made by Daniel Peaches and seconded by Neal Thompson, the minutes of the teleconference meeting of September 8, 2003 were unanimously accepted.

PUBLIC COMMENTS

There were none.

NEW BUSINESS

A) Request to Award Contract for Concrete Walks, Curbs, Gutters at the Little Colorado Campus - Winslow

The Governing Board unanimously approved the award of contract to McCauley Construction and Mechanical for the LCC concrete walks, curbs and gutters. The Board waived the time deadline and accepted McCauley's late bid of \$51,360 because only one other company submitted a bid and then subsequently withdrew the bid indicating that they would not be able to meet the time frames required by the RFP. The motion to approve was made by Neal Thompson and Daniel Peaches made the second.

B) Request to Approve Purchase of \$134,000 of Networking Equipment to Upgrade the NPC Wide Area Network

The Board unanimously approved the purchase of networking equipment to upgrade the NPC wide area network. Approximately \$100,000 will be funded from the current capital budget and \$34,000 from Title III grant funds. All items will be purchased through State Contract vendors. The purchases will replace outdated Marconi/Fore equipment with CISCO equipment. The purchases are compatible with the current NPC technology plan. Bill Jeffers made the motion and Daniel Peaches the second.

STAFF REPORT

Mr. Hatch gave the Board a facilities update. Painted Desert Campus is on the move into the building. The move is being done in phases. The District Office will be repainted, the receptionist area remodeled, and then new carpet will be installed. A new modular will be installed this fall at Whiteriver to replace the one that was damaged in route to the center. The WMC tree-trimming project is proceeding.

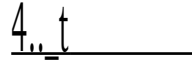
ANNOUNCEMENT OF NEXT MEETING

The next meeting of the Board was tentatively scheduled for October 21, 2003, to be held in conjunction with a dedication for the Painted Desert Campus Learning Center in Holbrook.

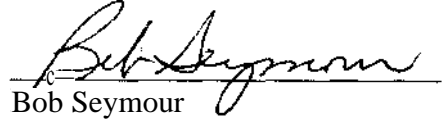
ADJOURNMENT

The meeting adjourned at 12:45 p.m. upon motion by Daniel Peaches, seconded by Daniel Peaches and unanimously carried. The Board then attended the dedication of the Performing Arts Center on the Snowflake campus.


Respectfully submitted,



Terri Tubbs
Recording Secretary to the Board



Bob Seymour
Chairman



Daniel Peaces
Secretary to the Board

NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Regular Meeting

Tuesday, November 18, 2003

Location: Painted Desert Campus Learning Center — Room #143
2251 East Navajo Boulevard
Holbrook, Arizona

MEMBERS PRESENT: Bill Jeffers
Daniel Peaches, Secretary
Bob Seymour, Chairman
Neal Thompson

MEMBERS ABSENT: Ivan Sidney

OTHERS PRESENT: Peggy Belknap
JoLynn Fox Blaine Hatch
Jane Hobart-Kahler Brian McLane
Dr. Gary Passer Everett Robinson
Dan Simper Dr. Jeanne Swarthout
Lee Sweetman Terri Tubbs

Chairman Bob Seymour called the meeting to order at 11:05 a.m. and welcomed visitors.
Mr. Jeffers led the pledge of allegiance.

ADOPTION OF AGENDA

Bill Jeffers moved to adopt the agenda. Daniel Peaches seconded the motion, and the agenda was accepted by a unanimous vote.

APPROVAL OF MINUTES

On motion made by Neal Thompson and seconded by Daniel Peaches, the minutes of the special meeting of September 30, 2003 were unanimously accepted.

CORRESPONDENCE

Chairman Bob Seymour called for correspondence. There was none.

PUBLIC COMMENTS

Chairman Bob Seymour called for input from the general public. There was none.

NEW BUSINESS

A) Request to Approve an Agreement to Deliver College Level Classes at Blue Ridge School District #32

B) Request to Approve an Agreement to Deliver College Level Classes at Show Low Unified School District #10

C) Request to Approve an Agreement to Deliver College Level Classes at Whiteriver School District #20

D) Request to Approve an Agreement to Deliver College Level Classes at Holbrook Unified School District #3

E) Request to Approve an Agreement to Deliver College Level Classes at Hopi Junior/Senior High School

A unanimous vote of approval to approve the five high school agreements followed a motion by Bill Jeffers and a second by Daniel Peaches. The agreements continue arrangements to deliver college level classes to high schools in the NPC service area.

F) Request to Approve Curriculum Modifications and Additions

Bill Jeffers made the motion and Daniel Peaches the second and the vote was unanimous to approve course bank deletions, addition of new courses and the addition of two new areas of specialization in AIS.

G) Request to Award Bid for Janitorial Services

The Board unanimously awarded the janitorial services contract for White Mountain Campus, Painted Desert Campus and Little Colorado Campus to Above the Rest Cleaning. The contract for Silver Creek Campus was awarded to Baird Janitorial Service. Neal Thompson made the motion and Daniel Peaches the second.

FACULTY REPORT

Jane Hobart-Kahler, Faculty Senate President, wished the Board a good holiday season and said the semester is going well.

CASO REPORT

No report.

BOARD REPORTS

Mr. Peaches reported on his trip to the ACCT Annual Convention held in Denver, Colorado in September. He noted that all community colleges were experiencing budget problems and the need was expressed for more collaboration and innovation. Another common problem was the shortage of trained health professionals in all states. Community colleges need to actively recruit and direct students toward those professions.

PRESIDENT'S REPORT

A) Staff Reports — Director of Business and Industry Training, Peggy Belknap, updated the Board on current events in her department. NAVIT, Arizona Public Service (Cholla) and NPC have collaborated on a power plant training program being held on-site at Cholla. NAVIT students attend the program during the day and one night a week the adult students taking the Internet power plant classes attend the on-site lab. TEP has donated a simulator to be added to the power plant training program. It will be housed at the St. Johns NAVIT site. A partnership with the United States Truck Driving School has resulted in the development of a training class to be held beginning January 5, 2004 in Holbrook. The graduates are guaranteed a job at the completion of the class and the United States Truck Driving School will work with the students on financing as required.

Dr. Jeanne Swarhout reported that the NAU School of Dental Hygiene has requested a partnership with NPC in recruiting and providing general education support to students interested in dental hygiene. A grant has provided the NAU department with a mobile dental hygiene lab equipped for five students and it will travel between Arizona Western, Yavapai and Northland Pioneer.

The NPC theatre department's dinner theatre played to a sold out audience on both Friday and Saturday, November 14 and 15. The performances for next

week are also sold out. \$2.00 of each ticket will go the NPC Foundation for scholarships.

The Fall 2003 enrollment report showed continued growth for NPC. FTSE level peaked at 2122 for an unduplicated headcount of 4929 students.

APPROVAL OF VENDOR VOUCHERS FOR PAYMENT

A motion to approve the vouchers was made by Daniel Peaches and seconded by Neal Thompson and the vote of approval was unanimous.

ANNOUNCEMENT OF NEXT MEETING

The next meeting of the Board was tentatively scheduled for December 16, 2003.

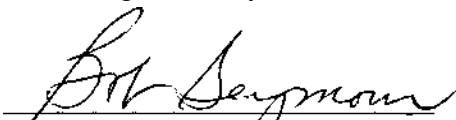
ADJOURNMENT

The meeting adjourned at 11:45 a.m. upon motion by Bill Jeffers, seconded by Daniel Peaches and unanimously carried.

Respectfully submitted,



Terri Tubbs
Recording Secretary to the Board



Seymour
Chairman



Daniel Peaches
Secretary to the Board

NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Regular Meeting

Tuesday, December 16, 2003

Location: District Office President's Conference Room
102 First Avenue at Hopi
Holbrook, Arizona

MEMBERS PRESENT: Bill Jeffers
Daniel Peaches, Secretary (by phone)
Bob Seymour, Chairman (by phone)
Neal Thompson (by phone)

MEMBERS ABSENT: Ivan Sidney

OTHERS PRESENT: Blaine Hatch
Brian McLane Dr. Gary Passer
Everett Robinson Dan Simper
Terri Tubbs

Chairman Bob Seymour called the meeting to order at 11:00 a.m., took roll and welcomed visitors.

ADOPTION OF AGENDA

Bill Jeffers moved to adopt the agenda. Neal Thompson seconded the motion, and the agenda was accepted by a unanimous vote.

APPROVAL OF MINUTES

On motion made by Bill Jeffers and seconded by Neal Thompson, the minutes of the regular meeting of November 18, 2003 were unanimously accepted.

CORRESPONDENCE

Chairman Bob Seymour called for correspondence. There was none.

PUBLIC COMMENTS

Chairman Bob Seymour called for input from the general public. There was none.

NEW BUSINESS

A) Request to Approve Curriculum Modifications and Additions

Neal Thompson made the motion and Bill Jeffers the second and the vote was unanimous to approve course bank deletions - CHM 235 and CHM 236, addition of new courses - CIS 259 and PHO 101, and the revision of the Computer Graphics program.

B) Request to Approve an Agreement to Deliver College Level Classes at Joseph City School District #2

A unanimous vote of approval to approve the Joseph City agreement followed a motion by Bill Jeffers and a second by Neal Thompson. The agreement continues arrangements to deliver college level classes to high schools in the NPC service area.

C) Request to Approve Intergovernmental Agreement with Apache County

The Board unanimously approved the intergovernmental agreement with Apache County. The agreement is for two years and provides for analysis and reconciliation at the end of each year. Bill Jeffers made the motion and Neal Thompson the second. The contract provides a win-win situation for Apache County and Navajo County.

PRESIDENT'S REPORT

Dr. Passer reported that the sales tax option for funding community colleges was tabled at the last community college president's meeting. The idea will probably resurface in future budget discussions. The upcoming state budget is said to contain a 5% - 10% cut in the community college formula allocation.

Blaine Hatch reported on the status of the presidential search. As of December 12, there were 33 applications and 7 of those had been chosen to move to the next step — the video interview. The Board members were invited to attend the screening of the video interviews that will begin on Friday, January 30. The search remains open and new applications will be screened. The plan calls for the finalists to visit Northland Pioneer College in March.

Mr. Hatch informed the Board that Educational Services, Inc. has approached the college about using its services to hire retirees who wish to continue working under a contractual agreement during retirement. The members asked for more information. The company will be asked to do a presentation for the Board.

Minutes of December 16, 2003
District Governing Board Meeting 3

ANNOUNCEMENT OF NEXT MEETING

The next meeting of the Board was tentatively scheduled for February on a date to be determined.

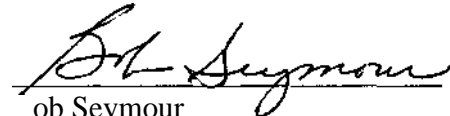
ADJOURNMENT

The meeting adjourned at 11:45 a.m. upon motion by Daniel Peaches, seconded by Neal Thompson and unanimously carried.

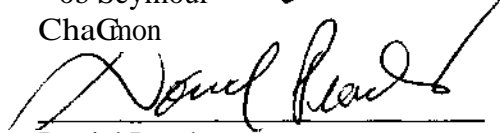
Respectfully submitted,



Terri Tubbs
Recording Secretary to the Board



Bob Seymour
Chairman



Daniel Peaches
Secretary to the Board