

Northland Pioneer College
Strategic Planning and Accreditation Steering Committee (SPASC)
10-15-10

Members in attendance: Russell Dickerson, Andrew Hassard, Gary Mack, Mary Mathias,
Don Richie, Mark Vest

Advisory members in attendance: Trudy Bender, Cindy Hildebrand, Jeanne Swarthout

Guests: Hallie Lucas (recorder)

- I. Approval of Minutes
 - a. Approval of 09-17-10 Minutes
 - i. Andrew moved to approve 09-17-10 Minutes; second by Don.
 - ii. Russell abstained.
 - iii. Motion passed with a majority vote.
- II. Discuss One Page Summary of Open Pathway and AQIP and Identify any Additional Information SPASC Needs to Make a Pathway Decision
 - a. Andrew noted that the example for the Open Pathway was more of a self guided tour, making it easier for people who actually have to do the work.
 - b. Jeanne asked if these are good, helpful, clear summaries; do they answer basic questions regarding accreditation, or does it raise more questions than is answered?
 - i. Mark feels that we need to do Open Pathway because we are not yet prepared to do AQIP.
 - ii. Mary agreed with Mark and thinks that we don't have enough staff to address all the categories required for AQIP.
 - iii. Russell believes that with Open Pathway we can define an area to which we can devote our energies, thus playing to our strengths.
 - iv. We will have more information later in the year regarding Peer Review Team and how it will be constructed.
 - v. Russell thinks the summaries are fine and only those who will be heavily involved in the process will take much note.
 - vi. Andrew thinks the Open Pathway is good, but he would also like to defer to the experience of those who were extremely involved with accreditation this last time.
 - vii. Gary noted that most of us are motivated by deadlines, as seen in the AQIP.
 - viii. Mary suggested doing Open Pathways while at the same time using a lot of principles from AQIP, such as deadlines.
 - ix. Jeanne also thinks that we should go with Open Pathway, while getting into many of the good habits needed for AQIP, such as data reporting and deadlines. She believes that AQIP and Open Pathway may eventually merge.
 - x. Andrew suggested adding a section to the summaries which would include the pros and cons for each pathway.

- xi. Russell would also like to see a list of responsibilities from a workload perspective.
 - xii. Regarding cost differentials between the two choices, other than hours dedicated to the project, there is probably not much difference; however, AQIP would require more travel to Chicago.
 - xiii. **Task:** Jeanne will get the summaries ready to send out to the college for review before the next SPASC Meeting (11-05-10).
- III. Identify Who at the Institution Needs to be at the Table to Begin Defining Portfolio Content
 - a. Deb Meyer – reporting expertise
 - b. Rickey Jackson – experience with data collection and reporting for Adult Basic Education
 - c. Trudy Bender – experience with archives
 - d. Shannon Newman – as chair of Assessment Committee beginning Spring 2011
 - e. Maderia Ellison - financial side
 - f. 2-4 faculty – to be decided by the Faculty Association
 - i. Gary, Mary and Andrew will bring this up at the next Faculty Association Meeting.
 - ii. Criteria for selection could include a mix of those who have been at NPC for many years and new faculty members, as well.
 - iii. Donna Ashcraft might be a good resource.
 - g. Jake Hinton-Rivera – Student Services/Financial Aid
 - h. Mark Vest – Student Services/Instruction
 - i. Secretary needed
 - j. Jeanne Swarthout
 - k. Does a dean need to be included?
 - i. **Task:** Mark will raise this question at the next dean’s meeting and will notify Jeanne of the decision.
 - l. We probably want to limit the committee to 12-13 members.
 - m. **Task:** SPASC will lock down a committee member list at the next SPASC meeting.
 - i. Invitations will be sent out after that meeting.
- IV. Dr. Swarthout’s Update on HLC Staff Member at Convocation
 - a. Lynn Priddy will come to Convocation in January and we will offer a live Web stream of her remarks to other community colleges in state.
 - i. We will work with Coconino Community College regarding the technical needs for the live Web stream.
 - b. Donna Ashcraft did a presentation to Coconino Community College’s HLC Steering Committee regarding our recent accreditation.
 - c. Mohave Community College has also approached NPC for assistance with their accreditation.
 - d. Donna Ashcraft and Eric B. have submitted a proposal to do session at annual HLC meeting regarding our Self-Study process.
- V. Other
 - a. Motion made by Russell to adjourn; second by Andrew.
 - i. Unanimously approved.