

Northland Pioneer College  
Strategic Planning and Accreditation Steering Committee (SPASC)  
November 19, 2010

Members in attendance: Russell Dickerson, Claude Endfield, Andrew Hassard, Blaine Hatch,  
Gary Mack, Mary Mathias, Debra Myers, Don Richie, Mark Vest  
Advisory members in attendance: Trudy Bender, Eric Bishop, Eric Henderson, Ann Hess, Jeanne  
Swarthout  
Guests: Colleen Readel (recorder)

- I. Approval of Minutes
  - a. Approval of 11/5/10
    - i. Blaine motion to approve; second by Andrew
    - ii. Unanimously approved
- II. Discuss feedback from college
  - a. Six comments received – Eric B will send out to group
    - i. Excellent comment from Ann Hillard
      1. Background in quality improvement models
    - ii. Reminder to vote at the next meeting on the 3<sup>rd</sup> to make a recommendation to Dr. Swarthout
    - iii. Mary stated that one person said that they like the deadline for AQIP
    - iv. Eric showed comments on the screen for all to review
    - v. Deb Myers likes 2<sup>nd</sup> comment
    - vi. Based on Ann's comments, she would be a good candidate to be on the portfolio group (suggested by Russell & Eric)
    - vii. Five comments were for Open Pathways, 1 for AQIP
    - viii. Eric will send out unless we want to discuss at today's meeting
    - ix. Dr. Swarthout – Since we last met with HLC regarding Open Pathways, it is still evolving, they haven't started to train us on it yet, but they are getting a better handle on the portfolio and how peer reviews want the content tagged to criterion components – we already to that so I think we're in really good shape.
    - x. Mark – Thinks it lines up pretty well with what this group has already discussed
    - xi. Eric will send it out after the meeting and we will talk about it on the 3<sup>rd</sup>
- III. Update on progress regarding a Portfolio Content Group
  - a. Mary listed the faculty members named
    - i. Donna Ashcraft agreed
    - ii. Need someone from CTE & Nursing
    - iii. Keep the group at 12
    - iv. Shannon Newman – also chair of ASK

- v. Should we ask Ann Hillard?
    - 1. Should Eric and/or Mary invite them or would it be a presidential invitation or invite from all 3?
  - vi. Curtis Casey from CTE
  - b. Gary asked, Did you want to invite Curtis Casey and Dana or Orina from Nursing?
  - c. Mary stated this group will probably start working in January or February
    - i. We will let them know what's coming up so they can start thinking of things to begin gathering
  - d. Eric asked for any other questions/comments
    - i. Mary has already drafted an email and a list of potential members
- IV. Options for spring convocation
- a. Eric B. – When will the Open Pathway model be firmed up that it is not a work in progress? And, do they think they're making minor tweaks or do they feel that there will be any substantial change as a whole or in certain sections?
    - i. Jeanne – When will it firm up? What they're right doing now, they're putting 2 small cadres of schools into pioneering – 20 already started and another 30 in about a month to test out the recommendations of first group. I think it's going to take a little while. There will be timeline changes on the project – perhaps lengthening the timeline. The difficulty is getting some schools into Open Pathways who are in weird positions. We are not one of those.
  - b. Any other questions or ideas for convocation?
    - i. Jeanne – I guess convocation is to be State of the College and HLC and there won't be any more time.
      - 1. Open phone line so other colleges can call in questions during the webcast
- V. Other
- a. Trudy asked did we make a decision on various departments making an annual report. That would be a source of documentation for Open Pathways.
    - i. Jeanne and Trudy thought we had
    - ii. Mary asked does that tie into Strategic Plan timeline.
    - iii. Jeanne – it ties to the evidence line. Where do they (Portfolio Group) link the criteria? As a peer reviewer, I'm not going to look at evidence in a portfolio that is not directly linked to component and criteria if the argument has not been made that this is evidence that we done that. If we just throw everything in there, I'm not going to look at it.
    - iv. Mary stated any department report would not be too difficult to tie to those things.
    - v. Trudy said it would give the state of the college and maybe help find where money is needed
  - b. Claude moved to adjourn; second by Russell 2<sup>nd</sup>
    - i. Unanimously approved