

Northland Pioneer College
Strategic Planning & Accreditation Steering Committee
February 15 2008
Audio System

Meeting Notes

Attendees: Eric Henderson, Rose Kreher (secty), Eric Bishop, Jeanne Swarhout, Mark Vest, Candy Howard, Cindy Hildebrand, John Velat, Blaine Hatch, Pat Canary, Ann Hess

- 1) Subcommittee reports:
 - a) General: Subcommittees should now submit monthly reports on their activities by the 3rd Friday of the month (post to SharePoint sites)
 - b) #1: Blaine reports this subcommittee is currently stalled out; still trying to get a F2F meeting arranged. Jeanne said she would visit the group when meeting is set.
 - c) #2: Criterion 2 has submitted its written report. It will be meeting F2F, Friday the 29th at SCC (rm 123) from 1-4
 - d) #3: Eric Henderson says this group also having a difficult time getting going. Jeanne will attend to cheerlead if he can arrange meeting. #3 also will be doing board presentation on Feb.; members are still developing answers to questions formulated about finding evidence.
 - e) #4: Eric Bishop, reporting for Leslie Collins, says that the committee's data request is being revised to be resubmitted,
 - f) #5: Candy reported she set up an organizational chart of resources for evidence and data requests (posted at Sharepoint in #5 and Main group libraries; group will next meet Feb 20 (conference call).
 - g) Data: No report
 - h) Communications: Ann reported that the group created a form for gathering student success stories, and Mira developed an all-college email to help alleviate confusion about accessing SPASC SharePoint site. The group will meet have a F2F meeting on Feb. 21 and thereafter will meet by phone on 3rd Thursday afternoons from 4-5. Ann will meet with Jeanne to talk about incentive prizes.
 - i) Eric Bishop said that the Commitment vs. Compliance group is going to use the World Café theme. They are working on developing essential questions to ask when dealing with student learning outcomes (the word "assessment is being euphemized? to gain greater acceptance of the concept): Jeanne asked that the group broaden their scope on student learning to others in the college beside faculty. (e.g., "how can the _____ department foster improved student learning outcomes?)
- 2) John Velat reported that a tech committee set priority areas for IS department based on the provocative propositions set forth by employees at the January convocation.

- 3) Blaine shared his ideas on the order of the areas impacted by the long-term fixes that the college will need: IT will take the early lead, then Human Resources, CTE components via partnership development, addition of new certificates. Student Services will then develop complementary solutions enhance and promulgate the new fixes. And lastly, based on data and input from IR, the administration needs to figure out ways to pay for everything!
- 4) For the merged version of the Pillars/Action Plan, committee members thought that using a generic timeline of how long tasks might take, once initiated , rather than year dates would provide some breathing room. Once Rose posts the revised Plan, other members were asked to send recommendations to her and she will make the changes in the document (It has to be deleted, revised and then re-posted. Don't we all love SharePoint?)
- 5) Eric Bishop will have the Wiki demonstration at the March 7 meeting.
- 6) John Velat outlined a plan to outsource Emergency Preparedness processes using a commercial system such as that developed by Honeywell. Cost would be 12-15K per year with some of the benefits such as an automatic messaging systems with built in escalation when a person on a decision tree cannot be reached; an outside communication system that is not reliant on ours; this outside system can be used for messaging in non-emergency situations; there is a call center run by the company, as well as many more built-in redundancies.
 - a) He recommends developing a team for student contact issues.
- 7) SPASC members enthusiastically endorsed the purchase of such a system
- 8) John also reported that pilot staff training has begun on Jenzabar with March 18 as the roll out date.