

**Northland Pioneer College**  
**Strategic Planning & Accreditation Steering Committee Main Group**  
**November 02, 2007**  
**PDC 205**  
**Meeting Notes**

Attendees: Mark Vest, Nettie Klingler, Frank Pinnell, Eric Bishop, Eric Henderson, Cindy Hildebrand, Jeanne Swarthout, Blaine Hatch, Pat Canary, Donna Ashcraft, Rose Kreher (sect'y), Curtis Casey, Bill Grindstaff

- 1) The group finished assigning criterion components to the six pillar groupings. These will then be shared with the SPASC subcommittees so they can begin gathering evidence
- 2) Donna shared a flow chart indicating the differing tasks between the Criterion Groups and Strategic Planning. This will be posted on the main SPASC Sharepoint site.
- 3) Jeanne discussed some of how the Resource Center will operate; there will be a five year life-span for active documents/publications, etc. Then most of this will move to an archive of older materials. The files will be maintained then on an annual basis.
  - a) Eric Henderson pointed out that some things will be kept up "forever."
- 4) Criterion 1 met have contacted other committees to try to fit all committee work together in light of the college mission statement
- 5) Criterion 2 reported 116 responses to its survey. They should have review done by early this month and will then begin evaluating and planning based on results.
- 6) Criterion 3 met and has divided up the team based on the subcommittee's four components and is deciding the best way to approach gather evidence.
- 7) Criterion 4 did not meet this past month
- 8) Criterion 5 is meeting on the 15<sup>th</sup> at PDC
- 9) Ann Hess knows of her appointment as head of the Communications committee and will be contacting Donna or Jeanne to attend a meeting in the near future.
- 10) Data team has all been contacted about their appointments, but Nettie has not yet convened a meeting.
- 11) Conversation Day will take place at the regular January convocation date, January 11, 2008. There will be one or two HLC facilitators on hand to discuss the Constellation Survey results.
- 12) Jeanne reminded Subcommittee heads about their spot in the coming year when they will address the District Governing Board about their group's activities.
- 13) The self study timeline matrix will be updated at the next meeting.