

**Northland Pioneer College**  
**Strategic Planning & Accreditation Steering Committee Main Group**  
**November 16, 2007**  
**Audio**

**Meeting Notes**

Attendees: Curtis Casey, Mark Vest, Blaine Hatch, Rose Kreher (sect'y), Donna Ashcraft, Eric Henderson. (There was not a quorum)

- 1) Criteria subcommittee reports:
  - a) Blaine said that Group 1 had met last Friday (Nov. 9). The entire group was able to attend a face-to-face meeting.
    - (1) They went through Sharepoint issues and most everyone is now on board.
    - (2) They reviewed the matches of criteria with pillar priorities (and even wanted to add more of their own!)
    - (3) Template for recording evidence is posted on their site (it is based on the one developed by Criterion 4)
      - (a) The group will meet again early am Friday, 12/14
  - b) Mark reported Criterion 2 will have a F2F meet on December 7, probably PDC
    - (a) May invite Donna or Jeanne
  - c) The Criterion 3 subgroup met two weeks ago
    - (1) Eric reported that Mike Solomonson is no longer on this committee
    - (2) Group has divided into 4 teams of 2; each team has been assigned a component and has been tasked to come up with sets of questions that determine examples of evidence of that component.
    - (3) Having all component questions posted on their site should be accomplished by early December

Donna asked Eric to forward resource links Orina Hodgson has referenced for other institutions' self-studies as well as other pertinent materials.
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- d) Criterion 4 is meeting via email and has been examining the growing electronic resource Center on the Web Page for examples of evidence that needed to fill in their matrix.
- e) Curtis said that after having Donna meet with Criterion 5, the group has taken a new tack and is now beginning evidence gathering for their components.
  - (1) In addition to evidence research work it has begun to identify constituencies
  - (2) Mark Engle is a new member of the group
- f) No reports were given for the Communications and Data groups.

- g) The Resource Room is growing daily ([://10.105.2.57/](#))
  - h) Eric reported on one of the benefits coming from the Higher Learning Commission Assessment Academy is a survey of student culture. The college will administer the survey, probably in the spring, and HLC will analyze. Results should provide a detailed picture of our students.
- 2) Donna gave a brief report on where we are regarding the HLC visit timeline. With a few exceptions we are pretty much on track.
    - a) A major task we should be undertaking now is consideration of the Self-Study itself. How shall we design it?
  - 3) As a way to move from action planning to action, Blaine suggested designation of those responsible for seeing that each goal is accomplished.
    - a) This will be a task for the President's Vice Presidents.
      - (1) Blaine will have this topic placed on the next agenda
  - 4) Some discussion took place about how to implement sharing of "Great Ideas"
    - a) Curtis suggested it be approached as a college-wide Suggestion Box.
      - (1) A program of this nature would come under the purview of College Council so Blaine will take this idea to that group and let them work out some procedures