
Minutes of the Monday, March 28, 2005 Meeting

Present: Richard Balsley, Peggy Belknap, John Harding-Chapin, Penny Fairman, Sherry French, Heidi Fulcher, Blaine Hatch, Eric Henderson, Chuck Kermes, Rose Kreher, Robert Parnell, Everett Robinson, Mike Solomonson, Jeanne Swarthout, Mark Vest, Laurie Winder.

Meeting at the Silver Creek Campus Learning Center was called to order by Dr. Jeanne Swarthout at 9:30 a.m.

The revised Mission Statement was presented again, following additional opportunities for comment by entire College community. The College Planning Committee unanimously recommended the Governing Board review/approve the statement at its April 19, 2005 meeting. Several time-critical projects must be built around the Mission Statement.

Members discussed the relationships between the "Mission," "Vision," "Values," and "Goals" statements and the "Strategic Plan" and "Operational Plan" matrix. The CPC decided to use the "Mission Statement" to develop the "Vision" and "Values" statements, then use these 3 elements to craft a "Strategic Plan," and "Goals" statement and the "OP" matrix, re-labeling the "Access Objectives" to "Goals." If a "Responsible Party" column is added to the matrix, proper notice must be communicated to those listed.

The committee then reviewed the "Vision" and "Values" statements as published in the *2003–05 NPC General Catalog*. The resulting edited statements reflect wording suggested by the new North Central Accreditation process. The proposed statements are shown on the last page of these minutes.

John Harding-Chapin, chair of the NPC Philosophy of Technology Sub-Team, presented two proposed statements and comments from members of the advisory panel. Steps to improve NPC students' technoliteracy were presented, including College-provided e-mail for students, additional staff training, and making computer labs available to students on weekends. Any technoliteracy training needs to "professionalize the student's experience by giving them a technological experience 'just like it will be at their jobs' after graduation." The CPC recommended the suggestions be reviewed with Vice President for Information Services Brian McLane to determine how they can be

implemented. Further review and possible adoption will be on the April 25 CPC agenda. The proposals and comments are temporarily posted at <http://www.npc.edu/ybeta/potwogdraft.html>

Vice Presidents Swarhout, Vest and Hatch summarized their meeting with President Fleming, requested by CPC at the February meeting, to discuss the CPC's role in the Strategic Plan.

1. President Fleming thought CPC was drafting the Strategic Plan.
2. He has no timeline for completing the Strategic Plan. However, external projects, such as the North Central *Change of Status* document to allow for online degrees as part of the Title III grant with Coconino Community College, must have the Strategic Plan in place prior to October 1st.
3. President's Priorities:
 - a. Immediate – develop alternative revenue streams, such as grants
 - b. Master plan for technology projects
 - c. Master plan for capital projects
 - d. Improve internal communications
 - e. Program effectiveness reviews – possible sunset of programs with declining enrollments; shifting of resources to growing areas.
 - f. New programs recommended at community forums based on local needs.
 - g. Student retention and recruitment
4. Growth – if so, how?
5. List of goals from VPs to be included in Strategic Plan.

CPC's role/assignment is still unclear, but it appears the group will be reviewing its Priorities List, used for the past 2 years.

Homework Assignments: Before the April 25 meeting, CPC members should review:

- The Philosophy of Technology Statements/comments
- Mission, Vision and Values statements – are we overlooking something?
- Review the Operational Plan Matrix
- Review the Strategic Plan vs CPC Priorities (see infoweb for CPC minutes) and be prepared to develop a matrix based on CPC Priorities.

Next Meeting: Last scheduled meeting of the year – Monday, April 25, 9:30 a.m. at Snowflake/Taylor – Silver Creek Campus, Learning Center, room 111.

Respectfully submitted,
Everett Robinson
Secretary for the Meeting

Draft "Mission, Vision, Values" statement follows on next page. Took editorial license with a few to include NCA phraseology.

DRAFT • DRAFT • DRAFT

Our Mission

Northland Pioneer College improves lives by creating access to quality learning and cultural opportunities.

Our Visions

- NPC creates a learner-centered environment.
- NPC responds to community needs.
- NPC provides effective and responsive service.
- NPC fosters professional growth and collegial collaboration.

Our Values

We Value Learning

NPC is a community designed first and foremost to promote learning for our constituencies and for ourselves.

We Value Quality

NPC is strongly committed to improving learning opportunities by promoting high educational standards.

We Value Integrity

NPC is an organization that demands honesty and fairness in every relationship.

We Value Diversity

NPC respects and promotes multi-culturalism in its students, academic programs and employment.

We Value Service

NPC is a service organization dedicated to helping our students determine and achieve their goals.

We Value Accountability

NPC adopts efficient operational practices to assure that our constituencies receive the highest quality services for the lowest possible cost.

We Value Responsiveness

NPC addresses community and student needs quickly.

We Value Students and Colleagues

NPC respects and promotes the dignity, worth and capabilities of each individual.

We Value Access

NPC is committed to providing accessible and affordable learning opportunities.

We Value Collaboration

NPC can best serve its communities through cooperation and partnerships.