

Northland Pioneer College
College Planning Committee Minutes
11/22/04 Meeting

Yes, here they are...a mere 56 days after the meeting...

Attending: Peggy Belknap, Laurie Winder, Jeanne Swarthout, John Chapin, Penny Fairman, Eric Henderson, Rich Balsley, Brian McLane, Gary Mack, Heidi Fulcher, Rose Kreher, Mark Vest, Blaine Hatch, Everett Robinson

1. Meeting called to order by Dr. Swarthout at 1:35pm
2. Mission Statement Subteam presented report (Everett Robinson):
 - a. Dr. Fleming asked CPC to review existing Mission Statement and recommend option(s) for new statement
 - b. Team evaluated AZ CC mission statements looking for words/phrases that define who the institution is/what it stands for and that can be evaluated and measured
 - c. Team proposed new mission statement for CPC to discuss: "Your Learning is our Mission"
 - d. Concerns: Not measurable (Balsley); Sounds like a slogan (Fulcher, Vest); Too Broad, not well defined (Hatch)
 - e. Rose K supported this statement. Drs. Fleming and Swarthout stated that we can measure/evaluate "learning", we just have to first identify define it and identify measurement criteria.

Blaine Hatch then spoke in favor of "mission statements with adjectives". Words like "affordable" help guide him in making decisions. (i.e., if a something is not "affordable", maybe we don't do it...)

(much crosstalk...)

Discussion also centered on inclusion/exclusion of geographic reference in mission statement. Basic issue: Is it important or irrelevant to note in mission statement that NPC serves northeastern AZ/Navajo&Apache COs/etc? Group almost evenly split on this issue.

Dr. Swarthout ultimately recommended posting all the suggested mission statement options (7 iterations) and having CPC vote. Group agreed to vote and have an email conversation regarding how we would cut off top vote getters to discuss with Dr. Fleming. Dr. Swarthout, Blaine Hatch, and Mark V will discuss them with Dr. Fleming after voting ends.

3. Priority 2 subteam made its report (Assessment and Quality of Learning across Ed Modes, etc). They felt not enough faculty had been included in the process, so were recruiting faculty to join the conversation. Deans&Directors should forward names of

interested faculty to Dr. Swarthout. Primarily looking for faculty with experience and/or interest in distance education.

Report tabled; team will report at 1/24/05 meeting.

4. Dr. Swarthout reported on conversation with Jim Boblett/Jane Hobart regarding team building. CPC had reiterated to Jim/Jane our feeling about limited time commitment to team building. They accepted. Neither could attend this meeting, but will be at 1/24 meeting. Sent a survey on teams for all CPC members to complete. Surveys were completed and sent to Jim/Jane. They will generate a response and either bring it to 1/24 meeting or ask Dr. Swarthout to present it at 1/24 mtg.
5. Mark reported that he and/or Dr. Swarthout would update college community at January convocation regarding Human Resources recommendation and (if possible) mission statement status.

Meeting adjourned.

ADDENDUM

In early December, Mark and Blaine met with Dr. Fleming regarding the HR Dept recommendation and the Mission Statement process.

Dr. Fleming generally agreed with everything in the CPC report regarding the HR Director and Department. His primary concern was that Payroll must remain separate from HR and should report to the Business Office. Otherwise, he approved of the concept and understood the need for better orientation, training, and communication. He stated, however, that anything related to HR would have to be part of the budgeting process in late spring.

Blaine and Mark presented the two winning mission statement options and the late addition for Dr. Fleming's comments. His basic position was that the college community should have input. So, at next CPC meeting Mark will recommend a new web survey where CPC asks college community to comment on mission statement options or to submit their own statements for consideration.