

Northland Pioneer College
Strategic Planning and Accreditation Steering
Committee Meeting Minutes

Friday, October 4, 2013

8:30 a.m. – 10:00 a.m.

Video 2

Members in attendance: Leslie Wasson, Mark Vest, Ryan Rademacher, Debbie Myers, Tracy Mancuso, John Bremer.

Advisory members in attendance: Jeanne Swarthout, Susan Acton, Ann Hess.

Staff in Attendance: Lisa Jayne (recorder)

Approval of Minutes from 9/20/2013

Mark Vest made a motion to approve the minutes from September 20, 2013. Tracy Mancuso seconded. Motion passed unanimously.

Leslie Wasson stated that the question brought up last meeting was whether or not to keep the priority one team or transition the team into the Quality Initiative project. There was some discussion on the topic. President Swarthout stated that the Quality Initiative team needed to be about 50% faculty.

Mark Vest made a motion to remove the priority one team concept from the pillars. Ryan Rademacher seconded. Motion passed unanimously.

It was decided that the Faculty Association needed to know how many faculty members are needed for this subcommittee.

SPASC steering Committee has really three main projects going, which are related but distinct. First is the strategic planning we do each year that pushes our budgeting. Second we have the HLC Assurance process where we provide evidence of our successful operations and a narrative to explain them. Third is an innovative broad project for our Quality Initiative that we need to settle on a topic for so the team can be identified to write a proposal by December of 2014.

Each of these projects have been color coded to help us all keep track. Planning is blue, Assurance is green, and QI will be red.

Strategic Planning

Leslie Wasson stated that Pillar Teams One and Two should come prepared with an informal evaluation of last year's progress and what direction the pillar will be heading. Each pillar will have about 15 minutes to present. Leslie Wasson reminded pillar leads that the goal was to be more practically oriented this year.

HLC Assurance

Leslie Wasson stated the HLC Assurance Project, which is driven by the HLC schedule, and is targeted for spring. The assurance project is where the College will take the HLC criteria for excellence of operations and will be uploading evidence and writing a narrative that demonstrates achievements of the HLC goals and objectives.

Leslie asked President Swarthout if it was possible to get an early review of the project by HLC. President Swarthout stated the commission would not review it unless the College had very specific questions about the portfolio. She suggested that if the College wanted a review, a possibility was to ask peer reviewer Lloyd Hammond, who is a Coconino Community College board member, as he has trained in the new pathways.

Leslie stated she has updated the webpage with HLC assurance criteria and other documents and uploaded a copy of the most recent strategic plan.

Quality Initiative

The pros and cons of the new HLC retention academy as a possible Quality Initiative Project were discussed. President Swarthout stated that regardless of what the Quality Initiative Project ended up being, she felt the College should join the new academy. Mark Vest said he supported joining the retention academy, however, he felt the amount of man hours needed for the academy needed to be evaluated. The question was asked if there was enough committee workers for both a Quality Initiative Project and the retention academy.

Ryan Rademacher asked what the intended end goal of the HLC academy was. President Swarthout stated it was to learn best practices. It was decided to table the Quality Initiative Project discussion until the next meeting. Leslie Wasson suggested that a survey be sent out to let college vote on the project. President Swarthout stated that the timelines should also be sent out to the entire college.

Adjourn

Ryan Rademacher made a motion to adjourn. John Bremer seconded. Motion passed unanimously.