

**Northland Pioneer College**  
**ASSOCIATE OF APPLIED SCIENCE (AAS)**  
**BUSINESS - Medical Office Technologies**  
**2013-2014 Catalog Year**  
*NPC Advising Check Sheet*

<b>Student Name:</b>	<b>Student ID:</b>
<b>Adviser Name:</b>	<b>Date:</b>

GENERAL EDUCATION REQUIREMENTS (16 CRS)							
	CRS	GR	SEM		CRS	GR	SEM
<b>COMMUNICATIONS (6 CRS)</b>				<b>PHYSICAL &amp; BIOLOGICAL SCIENCES (4 CRS)</b>			
ENL 101	3			Any one course from the AAS Discipline Studies list of Physical & Biological Sciences ( <b>see next page</b> )	4		
<i>Plus one of the following:</i>							
ENL 102	3						
<b>OR</b>							
ENL 109	3						
<b>MATHEMATICS (3 CRS)</b>				<b>ARTS &amp; HUMANITIES <u>OR</u> SOCIAL &amp; BEHAVIORAL SCIENCES (3 CRS)</b>			
MAT 103	3			Any one course from the AAS Discipline Studies list of Arts & Humanities courses <u>OR</u> Social & Behavioral Sciences ( <b>see next page</b> )	3		
<b>OR</b>							
MAT 152	3						
<b>OR</b>							
Any Mathematics course for which MAT 152 is a prerequisite	3						

CORE REQUIREMENTS (41 CRS)	UNRESTRICTED ELECTIVES (7 CRS)
<b>AREA OF SPECIALIZATION:</b>	Any <u>unduplicated</u> 100 or higher level courses
<b>MEDICAL OFFICE TECHNOLOGIES</b>	
<b>CRS</b> <b>GR</b> <b>SEM</b>	<b>CRS</b> <b>GR</b> <b>SEM</b>
BUS 100	
BUS 101	
BUS 102	
BUS 104	
BUS 106	
BUS 108	
BUS 111	
BUS 112	
BUS 118	
BUS 119	
BUS 126	
BUS 155	
BUS 181	
BUS 183	
BUS 202	
BUS 227	
BUS 231	
CIS 103	

Requires completion of a minimum of 64 credits with a cumulative grade point average of 2.0 on a 4.0 scale.
---

**ASSOCIATE OF APPLIED SCIENCE DISCIPLINE STUDIES  
2013-2014 Catalog Year**

**DISCIPLINE STUDIES (see appropriate AAS Check Sheet for credit hour requirements)**

<b>ARTS AND HUMANITIES</b>	<b>PHYSICAL AND BIOLOGICAL SCIENCES</b>	<b>SOCIAL AND BEHAVIORAL SCIENCES</b>
<p><i>Courses must be selected from the following list:</i></p> <p>ART 101 Understanding Art            ART 115 Art History I            ART 116 Art History II            ART 215 Native American Art            ENL 220 World Literature I            ENL 221 World Literature II            ENL 224 English Literature I            ENL 225 English Literature II            ENL 230 American Literature I            ENL 231 American Literature II            HUM 150 Humanities in the Western World I            HUM 151 Humanities in the Western World II            MUS 150 Music Appreciation            MUS 250 World Music            PHL 101 Introduction to Philosophy            PHL 105 Introduction to Ethics            SPT 130 Introduction to Theatre            SPT 150 Introduction to Film            SPT 155 History of Television</p>	<p><i>Courses must be selected from the following list:</i></p> <p>BIO 100 Biology Concepts            BIO 105 Environmental Biology            BIO 160 Introduction to Human Anatomy &amp; Physiology            BIO 181 General Biology I            BIO 182 General Biology II            BIO 201 Human Anatomy and Physiology I            BIO 202 Human Anatomy and Physiology II            CHM 130 Fundamental Chemistry            CHM 151 General Chemistry I            CHM 152 General Chemistry II            GEO 111 Physical Geography            GLG 101 Introduction to Geology I—Physical Geology            GLG 102 Introduction to Geology II—Historical Geology            PHY 113 General Physics I            PHY 114 General Physics II</p>	<p><i>Courses must be selected from the list below. Courses marked with an asterisk (*) meet requirements for Contemporary Global, International or Historical Awareness.</i></p> <p>* ANT 102 Cultural Anthropology            ANT 120 Buried Cities and Lost Tribes            BUS 140 Principles of Economics—Macro            BUS 141 Principles of Economics—Micro            * GEO 110 World Regional Geography            GEO 120 Human Geography            * HIS 105 U.S. History to 1877            * HIS 106 U.S. History Since 1877            * HIS 155 Western Civilization to 1700            * HIS 156 Western Civilization Since 1700            POS 110 American Government            PSY 101 Introduction to Psychology            PSY 200 Psychology of Adjustment            PSY 240 Developmental Psychology            SOC 120 General Sociology            SOC 121 Social Problems in America            SOC 130 Racial, Ethnic and Gender Relations in Modern Society            SOC 225 Sociology of the Family</p>