

Northland Pioneer College
Strategic Planning and Accreditation Steering
Committee Meeting Minutes

Friday, May 19th 2017

9 a.m. – 11:30 a.m.

WMC – AC111

Voting Members in Attendance: Peggy Belknap; Eleanore Hempsey; Randy Hoskins; Maderia Ellison; Susan Jamison; Sandy Manor; Ann Hess; Nicole Ulibarri; Mark Ford.

Advisory Members in Attendance: Jeanne Swarhout; Mark Vest; Jason Foutz; Bill Fee; Tracy Mancuso.

Others in Attendance: Paul Hempsey (Recorder); Renell Heister; Vicki Bessinger; Allison Landy; Wei Ma.

1. Call to Order

Mark Vest called the meeting to order.

2. Roll Call

Paul Hempsey conducted the Roll Call.

3. Approval of Minutes from 04/07/2017

Peggy Belknap made a motion to approve the 04/07/2017 minutes. Sandy Manor seconded. The motion passed with a unanimous vote.

4. Educational Technology

The Committee provided feedback to Dr. Ma which included:

- Continued use and expansion of the online training location
- Training requirement at Division Days, possibly a rotating schedule
- Faculty mentors would be well received and the Deans are very supportive of this idea

Dr. Ma noted that the college has a good foundation and resources for expansion of training and would not be starting from scratch but did need a more formalized program for faculty to learn the different teaching modalities available at NPC. He was hoping for direction on the next steps he needed to take.

Mark Vest noted that the college will probably never have the resources for a physical center and perhaps his next step was to talk to Faculty Association to discuss what they feel would be the best environment for educational training is and Dr. Swarhout suggested a Faculty specific breakout at Convocation should be arranged.

PJ Way commented that training not enough and there was a need to apply the training on a regular basis or it becomes worthless. Eleanore Hempsey commented that instead of

classifying this as training it should be marketed as Peer discussions on the benefits and drawbacks of each solution.

5. Mission, Vision, Values, etc.

Dr. Hempsey, Dr. Swarthout, Vicki Bessinger, Jason Foutz will form a subcommittee and provide a recommendation for the June meeting.

6. Transportation White Paper

Mark Vest presented the White Paper from the Transportation Committee noting that the surveys showed that transportation was not an issue for a large number of students but it was a significant issue for a small group. The group managed to identify the programs that students were having the most difficulty completing due to transportation issues.

Initial Step 1. Set aside scholarship money for transportation needs – parameters are taking a class that requires physical presence at a different location – demonstrated need – sliding scale of need.

Possible Step 2. Develop a schedule that goes out past one or two semesters, allowing ride sharing to be set up in advance. If necessary we can look at providing college vehicles.

Utilizing college vehicles would require a conversation about moving fleet vehicles to different locations. Eleanore Hempsey mentioned that Dean Jackson had been looking at scheduling software with analytics. Mark Vest suggested the expense may rule the college out of such software.

Maderia Ellison offered to conduct a study on the utilization of fleet vehicles and where the need for vehicles to be based and to travel to each semester.

7. Childcare White Paper

Mark Vest reviewed the parameters given to the committee and it was noted that a cost/benefit analysis had not been completed and Dr. Landy discussed the reasons why it had not.

Dr. Landy presented the White Paper from the Child Care Committee and answered questions from the committee, noting that there was a dearth of quality care in Navajo and Apache counties. A discussion followed which included what role NPC should play in any Childcare solution, where the greatest need for childcare would be and what partnerships and funding sources could be utilized. The committee decided to move forward with more research on a pilot program in a single location and charged Dr. Landy and her committee to come back to the June meeting with more information on the first option recommended.

*Peggy Belknap made a motion for the Childcare Committee to move forward with researching Option 1 in their White Paper and identify a single pilot location and partnership opportunities and provide an analysis to SPASC at the June meeting. Eleanore Hempsey seconded. **The motion passed with a unanimous vote.***

Peggy Belknap also asked Dr. Landy to provide enrollment figures by location for the ECD program to show the benefit of the location chosen for NPC students.

8. Convocation Planning

- Service Awards and new employees
- SPASC General Session for Annual Report
- Add Faculty Specific breakout on Educational Technology
- Transport and Childcare Breakout
- Enrollment Management Breakout, possibly 2 sessions
- PASS Breakout
- Mark Ford Video
- Video Slideshow

9. Next Steps/Review of Tasks/Agenda Items

Task: Childcare will take a deeper look at Option 1 in the White Paper – **Childcare Committee**

Task: Mission, Vision, Value, and Purposes revisions – **Subcommittee** to report at June meeting

Task: Send and Post Ann Hess Article – **Paul Hempsey**

Task: Study on the utilization of fleet vehicles – **Maderia Ellison and Recruits**

Task: Year in Review for Convocation – **Tracy Mancuso, Randy Hoskins and whoever they can recruit**

Task: Agenda Items – **Paul Hempsey:**

- I. Childcare
- II. Transportation
- III. Mission, Vision, Values, and Purposes
- IV. Yearly Calendar

10. Adjourn

*Eleanore Hempsey made a motion to adjourn. Sandy Manor seconded. **Motion passed unanimously.***