

**Northland Pioneer College**  
**Strategic Planning and Accreditation Steering**  
**Committee Meeting Minutes**

Friday, December 6, 2013

8:30 a.m. – 10:00 a.m.

Video 2

**Members in Attendance:** Blaine Hatch, John Bremer, Peggy Belknap, Leslie Wasson, Ryan Rademacher, Eric Bishop, Tracy Mancuso, Deb Myers.

**Advisory Members in Attendance:** Jeanne Swarthout, Ann Hess

**Staff in Attendance:** Lisa Jayne (Recorder)

**Approval of Minutes from 11/15/2013**

*Peggy Belknap made motion to approve minutes from 11/15/2013. Tracy Mancuso seconded. Passed unanimously.*

**HLC Assurance Update**

Dr. Wasson will be needing exhibits for about ten items for the HLC Assurance update. Dr. Swarthout stated that how the College handles will be changing as requirements for federal compliance has gone up exponentially and it will take more work than we have done in the past.

**April HLC Attendance**

Writing team for assurance update is Jeanne Swarthout, Leslie Wasson, Ryan Jones and Blaine Hatch. Eight rooms have been received at the Hyatt Regency in Chicago for the conference. The HLC Conference dates are April 10, 11 & 12. Attendance needs to be determined so travel arrangements can be made. President Swarthout stated she will be going. Dr. Wasson suggested Jeremy Raisor. Leslie Wasson stated she would go if needed. Ryan Rademacher also stated he could go if needed. It was determined that Blaine Hatch will also need to attend. Dr. Swarthout stated QI members and faculty need to attend. President Swarthout asked Dr. Wasson to send her the list of QI members. At the next SPASC meeting in January the HLC Conference attendees would be chosen. Dr. Swarthout stated that the College's HLC liaison position is once again vacant and so staff might not be able to meet with a liaison in April unless the position gets filled fairly quickly.

**Strategic Planning & Budgeting: Priorities & Dates for AY 2013-2014**

Timeline final vote to Board this month, budget presentation to faculty is January 8. Blaine Hatch will contact College Council to see if they'd like to have the strategic plan presented to them in January.

**Student Attendees**

## SPASC Dec. 6, 2013 Minutes

Student Government Association has requested student representatives to attend SPASC in order to become familiar with college functions. President Swarthout stated she would welcome student involvement. Peggy Belknap agreed. Lisa Jayne volunteered to be the Student Government liaison. SPASC will ask SGA to identify a specific officer that will attend, and SPASC will also plan an event that a broad population of students could attend and get an update on the strategic planning process. It was decided to have an event for students to attend in mid-October.

### **Future Meeting Dates**

*Ryan Rademacher made a motion to meet again January 17, 2014.*

*Peggy Belknap seconded. Passed unanimously.*

### **Adjourn**

*Suzie Action made motion to adjourn. Ryan Rademacher seconded.*

*Passed unanimously.*