

Northland Pioneer College
Strategic Planning and Accreditation Steering
Committee Meeting Minutes

Friday, January 17, 2014

8:30 a.m. – 10:00 a.m.

Video 2

Members in Attendance: Blaine Hatch, John Bremer, Leslie Wasson, Ryan Rademacher, Eric Bishop, Deb Myers, Mark Vest.

Advisory Members in Attendance: Jeanne Swarthout, Ann Hess, Stan Pirog, Sharon Hokanson.

Staff in Attendance: Eric Henderson, Tracy Mancuso, Maderia Ellison, Lisa Jayne (Recorder)

Approval of Minutes from 12/06/2013

Tracy Mancuso made a motion to approve the minutes from 12/06/2013. Ryan Rademacher seconded. The motion passed unanimously.

Quality Initiative

Dr. Wasson stated the Quality Initiative is a project run by the entire college which also belongs to the entire college. The QI should be broad-based and should result in increased opportunities for student success. Committee membership for the proposal drafting team needs finalized today so that decision about what members will attend the HLC Conference in April can also be determined. All volunteers are almost solely from White Mountain Campus and are mainly staff. There is only one faculty volunteer. Dr. Swarthout stated she spoke with the Faculty Association Chairs about appointing faculty to the committee, but had no success. Dr. Swarthout stated that on Wednesday the executive team would decide on faculty appointments to the committee.

Mark Vest asked when implementation of the QI would begin. Director Wasson stated the college should submit a topic proposal in October of this year.

Strategic Planning & Budgeting: Priorities & Dates for AY 2013-2014

Dr. Wasson stated she will ask if departments would like her to attend department meetings to talk about planning and budgeting in order to focus planning that links the abstractions of the strategic plan to the specifics of the budget process. Ryan Rademacher asked what percentage of the budget the QI will be, and if adjustments need to be made for this. Dr. Wasson stated adjustments will not likely be needed at this point, although there's a mandate that asks the college to commit significant institutional resources to the initiative, the resources may or may not be monetary but what the resources are and where they're coming from will need to be identified. Some monetary resources will go toward the retention academy.

SPASC JAN. 17, 2014 Minutes

Discussion about the budget process took place. Eric Bishop stated for next year, the areas that focus on supporting the entire college, such as IS and Financial Services, after the strategic plan is finished, it would help to sit down with other pillar leaders and managers in order to make sure the pillars are being supported correctly. Maderia Ellison stated it should be added as a subset to the calendar. David Huish, Maderia Ellison, Sharon Hokanson, and Ann Hess should be included in that process. It was suggested that the strategic plan and budget could be reviewed monthly at a department/division level, and then a quarterly report could be given to the executive team in order to compile the annual report for the Board.

HLC Conference Attendance

Both Blaine Hatch and Jeanne Swarthout will need to attend. Ryan Rademacher, Mark Vest, Jeremy Raisor, Leslie Wasson, Rickey Jackson, and a CTE faculty member will also attend. Once all participants have been decided there will be an orientation meeting scheduled in early March.

SPASC Organizational Development

Discussion took place on whether a quorum of voting members should be required. It was decided that voting members are Peggy Belknap, Eric Bishop, John Bremer, Andrew Hassard, Blaine Hatch, Mark Vest, Deb Meyers, and Ryan Rademacher. Eric Bishop stated that voting members need to make attendance to SPASC a priority. Ann Hess stated she has been an advisory member and is at all the meetings and is willing to be a voting member if needed. Dr. Wasson stated faculty is under represented on the steering committee. Discussion about faculty participation on the steering committee took place. Mark Vest stated that SPASC is a subcommittee so College Council actually needs to determine membership, quorum, reallocating membership, and new voting members. A recommendation can be made to College Council by Blaine Hatch. Mark Vest will draft recommendations to send to College Council. Dr. Wasson will make sure he has an updated membership list.

Adjourn

*Ryan Rademacher made a motion to adjourn. Mark Vest seconded.
Motion passed unanimously.*