

Northland Pioneer College
Strategic Planning and Accreditation Steering
Committee Meeting Minutes

Friday, May 15, 2015
9:00 a.m. – 11:30 a.m.
PDC LC 142

Members in Attendance: Peggy Belknap, Randy Hoskins, Sandy Manor, Stan Pirog for Eleanore Hempsey, Mark Vest, Kenny Keith, Ann Hess, Blaine Hatch

Advisory Members in Attendance: Leslie Wasson

Staff in Attendance: Lisa Jayne (Recorder)

1. Approval of Minutes from 5/1/2015

*Peggy Belknap made a motion to approve the 5/1/2015 minutes. Sandy Manor seconded. **The motion passed unanimously.***

2. Review presidential/DGB input to narrow down strategic planning items

This item was tabled.

Task: Lisa will create a new link on myNPC page “Information for Strategic Planning” and will add summary notes from convocation, also will also contact PASS team to provide short summary of PASS to add to the link.

Task: Leslie Wasson will contact Jeremy Raisor about the Data Committee providing information to add to the new link

3. Determine process for strategic plan development over summer

June and July SPASC will compose content of the strategic plan; in August SPASC will work on formatting and marketing. SPASC will introduce the new strategic plan to the College at convocation on August 17.

Mark Vest tasked SPASC members should compile ideas for strategic initiatives to be discussed at the June 19 meeting.

Discussion about the PASS Project took place. In addition to the PASS project, there will be a focus on the data aspect that was considered lacking by the academy mentor.

Possible outcomes for the new Career Focus magazine were discussed. Ann Hess suggested that Career Focus should be topic of conversation at convocation.

Randy Hoskins asked if the transferability of degrees could be included with information on degrees offered by the College in Career Focus.

4. SPASC schedule through the end of year

After some discussion it was decided that June 5 and July 3 meetings would be canceled and the June 19 meeting would run from 9am-1pm at PDC, and the July 17 meeting would run from 9-1pm at WMC. The first meeting in August would be moved to Monday August 10 from 9am-1pm at PDC. During the August meeting the SPASC schedule for the rest of the year would be decided.

5. Next Steps/Review of Tasks

- **Task:** Mark Vest will obtain presidential input from President Swarthout for the strategic plan – Lisa will add this to the new strategic planning information link and will send out to SPASC by the end of May.
- **Task:** Lisa Jayne will create a new link on myNPC page entitled “Information for Strategic Planning” and will add the notes from convocation. Lisa will also contact PASS team to provide 2-3 key points from PASS that emphasizes what’s upcoming in the next year. This will also be sent to SPASC by the end of May.
- **Task:** Leslie Wasson will talk with Jeremy Raisor and request that the Data committee provide information for strategic planning. This will also be put on the SPASC myNPC page and be sent out to SPASC by the end of May.
- **Task:** Lisa will send out calendar update changes
- SPASC will work on priority initiatives in June and July

5. Adjourn

*Kenny Keith made a motion to adjourn. Mark Vest seconded. **Motion passed unanimously.***