

Northland Pioneer College
Strategic Planning and Accreditation Steering
Committee Meeting Minutes

Monday, August 10, 2015

9:00 a.m. – 1:00 a.m.

PDC LC 142

Members in Attendance: Doug Seely, Ryan Rademacher, Randy Hoskins, Blaine Hatch, Kenny Keith, Ann Hess, Peggy Belknap, Mark Vest, Margaret White

Advisory Members in Attendance: Jeanne Swarthout, Stan Pirog

Staff in Attendance: Lisa Jayne (Recorder), Tamara Martin

1. Approval of Minutes from 7/17/2015

Ann Hess made a motion to approve the 7/17/2015 minutes. Ryan Rademacher seconded. The motion passed unanimously.

2. Development and Formatting of Three-Year Strategic Plan

After some discussion it was decided that the Strategic Plan web page would focus on Priority 1 and 2, but would reference Priority 3 and 4, listing them as future priorities that are subject to change. Also, there would be a link that would document the process of choosing the priorities, available as a link on the main page.

The Strategic Plan page will be shared at convocation.

Task: Mark Vest and Ann Hess will work on the Strategic Plan page for convocation.

3. Convocation Presentation

After discussion it was decided that the general assembly discussion will cover Priority 1 and 2, and the SPASC breakouts will cover Priority 3 and 4. The General Assembly discussion will cover the process used for SPASC to arrive at current priorities, where the priorities are at currently, and what is coming up for the strategic plan.

Task: Breakout facilitators will meet to define terms, and agree upon a common Power Point presentation.

During General Assembly, the two study committees on Childcare and Transportation will be presented for information, and an ask for volunteers will come later. The follow up email asking for volunteers will also clarify the parameters of the study committees.

Next Agenda Item: Develop parameters for the study committees.

Task: Mark Vest will send the priority summary page to SPASC facilitators before convocation

4. Review 2015-2016 SPASC Meeting Schedule for Approval

After a short discussion, it was decided that SPASC will continue the same meeting schedule format as last year

Task: Lisa Jayne will send out the new schedule, as well as Outlook Invites to SPASC.

5. Next Steps/Review of Tasks

-**Task:** Lisa Jayne will send out the new schedule, as well as Outlook Invites to SPASC.

-**Next Agenda Item:** Develop parameters for the study committees.

-**Task:** Breakout facilitators will meet to define terms, and agree upon a common Power Point presentation.

-**Task:** Mark Vest and Ann Hess will work on the Strategic Plan page for convocation.

-**Task:** Mark Vest will send the priority summary page to SPASC facilitators before convocation

6. Adjourn

*Doug Seely made a motion to adjourn. Ryan Rademacher seconded. **Motion passed unanimously.***